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HARBURY PARISH COUNCIL

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Notice of Annual Meeting of Harbury Parish Council

To be immediately followed by the next ordinary meeting

Thursday, 25 May 2017 at 7.30pm

The Farley Room, Harbury Village Hall

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads 'Alison Biddle'.

Alison Biddle MILCM
Clerk to the Council
18 May 2017

Annual Meeting of Harbury Parish Council

AGENDA
25 May 2017

1. Election of Chairman

To elect the chairman and receive their declaration of acceptance of office

2. Apologies

3. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

4. Dispensations

To receive and consider granting dispensation requests.

5. Election of Vice-chairman

To elect chairman and receive declaration of acceptance of office

6. Working Parties

To appoint working parties and their members as follows:

1. Planning
2. Properties
3. Environment
4. Finance & General Purposes
5. Staffing Committee
6. Deppers Bridge
7. Harbury Library
8. Neighbourhood Planning Group
9. Bush Heath Lane Development (DWH)

7. Outside Bodies

To appoint representatives to the following outside bodies:

1. Village Hall Management Committee
2. WALC
3. Harbury School Governors
4. Harbury Library
5. Village with a Vision
6. HEI
7. Twinning Association

The ordinary meeting now follows:
Ordinary Meeting of Harbury Parish Council
Agenda
25 May 2017

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting dispensation requests.

4. Councillor Vacancy – Co-option

- 1 Introduction of candidates & questions from councillors
- 2 Co-option of candidate – if the council resolves to vote by ballot paper it will be necessary to appoint a scrutineer before the vote takes place.

5. Public Participation

Members of the public may raise any matter relating to items on the agenda here.

6. Minutes

To approve the minutes of the parish council meeting held on Thursday, 27 April 2017

7. Other Organisations

To receive reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Public Safety
- 4 Southam College
- 5 Twinning Association
- 6 Village Hall
- 7 Harbury Energy Initiative
- 8 WALC/NALC
- 9 SDC & WCC

8. Deppers Bridge

- 1 To receive update report from ward councillor
- 2 To note any correspondence received
- 3 Members' items

9. Planning

To consider the following planning matters:

- 1 **17/00632/FUL**
Proposed change of use of redundant agricultural barn to holiday let and associated works (re-submission of 16/02269/FUL).
Ladbroke Barn, Ladbroke Road, Bishop's Itchington
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=OM5307PMMQP00>
N.B. Harbury PC is being consulted as a neighbouring parish only. An objection has been submitted under delegated powers and is subject to review by the PC.
- 2 **17/00779/FUL**
Proposed ground floor lobby to entrance hall and first floor extension over existing garage to front.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=OMWE8BPMGOA00>
36 Manor Orchard
- 3 **17/00429/LDE**
Garage of property converted to a bedroom
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=OLB2E8PMII900>
Dickens Road
- 4 **17/01132/FUL**
Single storey extensions to front and rear, and two storey extensions to side and rear of existing
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=OOLFKNPMI8R00>
12 Farley Avenue
- 5 **17/01226/FUL**
Erection of conservatory to the rear
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=OOYXPYPMK8400>
18A Frances Road

- 6 **Gypsies & Travellers Sites Consultations**
 - i To receive update on WDC's proposals.
 - ii To receive update on SDC's Gypsies & Travellers policy consultation.
- 7 **Neighbourhood Development Plan**

To agree arrangements for review of consultation responses
- 8 Members' items

10. Properties

To receive update reports on the following:

- 1 **Play Area & Playing Fields**
 - i Climbing wall – to receive update
 - ii Repairs – to receive update
 - iii To receive update on new path notice boards and make decision re path extension and location of third bench
- 2 **Car park**
- 3 **Cemetery**
 - i To receive proposal and quote for cemetery fence, Park Lane
 - ii To receive update from Friends of Harbury Cemetery
 - iii To receive update on new cemetery
- 4 **Allotments**
- 5 **Public Open Space at Oakfields, Bush Heath Lane**

To consider transfer of POS to parish council ownership
- 6 To note any correspondence received
- 7 Members' items

11. Environment

To receive update reports on the following:

- 1 Street lighting
- 2 Roads & transport
- 3 To note any correspondence received
- 4 Members' items

12. Finance & General Purposes

- 1 To receive monthly financial report
- 2 Memorial Garden Project – to authorise payment of grant of £12,600
- 3 WW1 Centenary Project – to receive update
- 4 Correspondence – to note any correspondence received.
- 5 Members' Items

13. Accounts for Payment

To approve the accounts for payment as per Appendix A

14. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda

15. Confidential Matters

Any item on the agenda which is identified as being confidential during the course of the meeting is to be discussed here after passing a resolution to temporarily exclude the public.

- 1 Street Light Insurance Claim

16. Date of Next Meeting - Thursday, 22 June 2017 at 7.30pm in Harbury Village Hall