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**HARBURY PARISH COUNCIL**

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**Notice of Ordinary Meeting of Harbury Parish Council**

**Thursday, 22 January 2015 at 7.30pm**

**The Farley Room**

**Harbury Village Hall**

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

**Alison Biddle MILCM**  
Clerk to the Council  
15 January 2015

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**Agenda**  
**22 January 2015**

**1. Apologies**

**2. Declarations of Interest**

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

**3. Dispensations**

To receive and consider granting dispensation requests.

**4. Public Participation**

- 1 Police matters – to exchange information
- 2 Members of the public may raise any matter relating to items on the agenda here.

**5. Minutes**

To approve the following minutes:

- 1 Ordinary parish council meeting held on Thursday, 27 November 2014
- 2 Ordinary parish council meeting held on Tuesday, 16 December 2014

**6. Library**

1. To receive update on lease
2. To consider use by electric car club
3. To receive update report from Cllr Lockley

## 7. Other Organisations

To receive update reports from the following:

1. Harbury School Governors
2. Public Safety
3. Southam College
4. Twinning Association
5. Village Hall
6. Harbury Energy Initiative
7. WALC/NALC
8. SDC & WCC

## 8. Deppers Bridge

1. To receive update from ward councillor
2. To note any correspondence received
3. Members' items

## 9. Planning

To consider the following planning matters:

- 1 14/03227/FUL  
Change of use of building from garage to care accommodation (use class C2) at ground floor and offices (use class B1) at first floor (retrospective). Erection of new 2.5m high boundary fencing.  
**Burgess Care, Fosse Way**
- 2 Gypsies & Travellers Sites Consultations
  - i To receive update on WDC's proposals
  - ii To receive update on SDC's Gypsies & Travellers policy consultation
- 3 Harbury Cement Works Development
  - i To receive update
- 4 To note decisions on planning applications as listed in Appendix A
- 5 Neighbourhood Development Plan
  - i To receive update and discuss the way forward
- 6 Correspondence
  - i To note objection received relating to planning application for 26 Frances Road (planning ref: 14/03485/FUL)
- 7 Members' items

## 10. Properties

To receive update reports on the following:

1. Play Area
  - i To receive update on quotations for replacement of bark pits
  - ii To consider mole problem
2. Playing fields
  - i To discuss problem of dog fouling & consider purchase of campaign pack from "Keep Britain Tidy"
  - ii To approve order for basketball back boards
3. Car park
4. Cemetery
  - i To receive update on draft cemetery rules
  - ii To consider pruning large lime tree at rear of Penelope Close

5. Allotments
6. Risk Assessments – to discuss carrying out risk assessments of public areas
7. To note any correspondence received
8. Members' items

#### **11. Environment**

To receive update reports on the following:

1. Street lighting
  - i To receive update on order for new lights (replacement of pole mounted mercury lanterns)
  - ii To consider request for additional light in Farm Street.
2. Village improvements
3. Traffic calming
4. Harbury Lane/Fosse Way Junction
  - i To receive update
5. To note any correspondence received
6. Members' items

#### **12. Finance & General Purposes**

1. To receive monthly financial report
2. Grant Applications
  - i To consider application from Harbury Scouts
  - ii To consider application from Harbury PTA
3. Village Hall
  - i To consider request for short term loan
4. Budget 2015/16
  - i To approve budget for 2015/16
  - ii To approve level of precept for 2015/16
5. Audit 2014/15
  - i To appoint internal auditor
6. WW1 Centenary –
  - i To receive update on booklet
  - ii To discuss cleaning of war memorial
7. Correspondence – to note any correspondence received.
8. Members' Items

#### **13. Local Council Award Scheme**

To formally approve application for temporary foundation level and consider making full application for quality level in due course.

#### **14. Recording of Council Meetings**

To discuss protocol and policy

#### **15. Royal Garden Party Nominations**

To agree nomination of councillor to attend Royal Garden Party

#### **16. Consultation**

To consider response to WCC's "Funding Services to Third Sector and Town & Parish Councils"

#### **17. Accounts for Payment**

To approve the accounts for payment as per Appendix B

#### **18. Reports & Questions**

To receive reports and questions from members in brief, including items for next agenda

**19. Confidential Matters**

1. To pass a resolution that in view of the confidential nature of the business to be transacted which relates to the matters shown below, the public be temporarily excluded and they are instructed to withdraw.
2. Staff Salaries
  - i To approve implementation of national pay award from 1 December 2014
  - ii To approve incremental pay increase from 1 April 2015

**20. Date of Next Meeting**

The next ordinary meeting of Harbury Parish Council will be held on Thursday, 26 February 2015 at 7.30pm in Harbury Village Hall.

## APPENDIX A

### Planning Applications – Decisions to be noted 22 January 2015

#### Parish Council Responses (made since last parish council meeting using officer's delegated powers)

- 1 14/03244/FUL  
Erection of garage  
**22 Dovehouse Lane**  
No representation
- 2 14/03485/FUL  
Demolition of existing single storey garage block and erection of 2 semi-detached single storey dwellings  
**26 Frances Road**  
No representation
- 3 14/03459/FUL  
Proposed two storey extension to side elevation & single storey extension to rear  
**15 Honiwell Close**  
No representation

#### SDC Decisions

- 1 14/03002/FUL  
Demolition of concrete garage and erection of replacement store and garden room (retrospective)  
**10 Constance Drive**  
REFUSAL
- 2 14/02603/FUL  
Single storey rear extension  
**3 The Beeches**  
PERMISSION WITH CONDITIONS
- 3 14/02528/LBC  
To remove one third of roof covering to install insulation and recover using original tiles. Repair and replace bulged brick infill panels on timber framed gable end wall.  
**8 Farm Street**  
CONSENT GRANTED WITH CONDITIONS
- 4 14/02492/FUL  
Erection of one dwelling and repositioning of garage approved under 14/01559/FUL. Amendments to site access.  
**The Spinney, Hall Lane** (paddock adjacent to spinney)  
PERMISSION WITH CONDITIONS

#### Appeals

- 1 Appeal ref: APP/J3720/A/14/2217844  
**Proposed solar farm on land at Deppers Bridge**  
This appeal is being dealt with by way of written representations. In progress.

- 2 Appeal ref: APP/J3720/E/14/2215154  
**Stapenhall Farm, Deppers Bridge**  
Proposed linking of construction housing an indoor swimming pool to dwelling  
APPEAL DISMISSED
  
- 3 Appeal ref: APP/J3720/A/14/2224287  
**Land adjacent car park at Old New Inn**  
Construction of two semi-detached cottages and conversion of existing public house to A2 Use  
(Permitted Change).  
APPEAL DISMISSED
  
- 4 Appeal ref: APP/J3720/D/14/2229689  
**South Pines, 3 Queens Close**  
Proposed extension to garage and first floor extension over garage  
This appeal is being dealt with by way of written representations. In progress.

#### **Other**

- 1 14/03098/FUL  
Proposed construction of 1 no. four bed two storey dwelling together with creation of new vehicular access, demolition of section of boundary wall and erection of 2 no. gate piers measuring 1.7m high  
**Lullington Lodge, 1 Dovehouse Lane**  
APPLICATION WITHDRAWN