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## HARBURY PARISH COUNCIL

Tel: 01926 614646  
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### Notice of Annual Meeting of Harbury Parish Council

**Thursday, 14 May 2015 at 7.30pm**

To be immediately followed by the ordinary monthly meeting of the parish council

#### Harbury Library

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads 'Alison Biddle'.

**Alison Biddle MILCM**  
Clerk to the Council  
7 May 2015

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#### Annual Meeting of Harbury Parish Council

##### AGENDA

**14 May 2015**

**1. Election of Chairman**

To elect the chairman and receive their declaration of acceptance of office

**2. Apologies**

**3. Declarations of Interest**

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

**4. Dispensations**

To receive and consider granting dispensation requests.

**5. Public Participation**

Members of the public may raise any matter relating to items on the agenda here.

**6. Election of Vice-chairman**

**7. Declarations of Acceptance of Office**

To receive all members' declarations of acceptance of office and where any have not been received, to agree a future date by which they should be received.

**8. Co-option to Deppers Bridge Ward**

To consider candidates for co-option to the vacancy for Deppers Bridge ward for which there were no valid nominations received for the election on 7 May 2015.

**9. General Power of Competence**

To resolve that Harbury Parish Council meets the relevant criteria and is eligible to use the General Power of Competence in accordance with the Localism Act 2011 ss 1-6

**10. Working Parties**

To appoint working parties and their members as follows:

1. Planning
2. Properties
3. Environment
4. Finance & General Purposes
5. Deppers Bridge
6. Harbury Library
7. Neighbourhood Plan Group

**11. Outside Bodies**

To appoint representatives to the following outside bodies:

1. Village Hall Management Committee
2. WALC
3. Harbury School Governors
4. Harbury Library
5. Village with a Vision

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*The ordinary meeting now follows:*  
**Ordinary Meeting of Harbury Parish Council**  
**Agenda**  
**14 May 2015**

**1. Apologies**

**2. Declarations of Interest**

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

**3. Dispensations**

To receive and consider granting dispensation requests.

#### 4. Public Participation

1. Police matters – to exchange information with local police team
2. Members of the public may raise any matter relating to items on the agenda here.

#### 5. Minutes

To approve the minutes of the parish council meeting held on Thursday, 23 April 2015

#### 6. Library

1. To receive update on lease
2. To receive update report from Cllr Lockley

#### 7. Other Organisations

To receive reports from the following:

1. Harbury School Governors
2. Public Safety
3. Southam College
4. Twinning Association
5. Village Hall
6. Harbury Energy Initiative
  - i To receive update on E-Car Club agreement
7. WALC/NALC
8. SDC & WCC

#### 8. Deppers Bridge

1. To receive update report from ward councillor
2. To note any correspondence received
3. Members' items

#### 9. Planning

To consider the following planning matters:

1. 15/01189/FUL  
Construction of a new dwelling house  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=NMR2KHPM0F100>  
**The Barn, Spiers Farm, Chesterton Road**
2. 15/00735/FUL  
Proposed construction of 1 no. four bed two storey dwelling together with creation of new vehicular access, demolition of section of boundary wall and proposed rebuilding of boundary wall 1.4m in height  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=NL07H9PMID700>  
**Lullington Lodge, 1 Dovehouse Lane**
3. 15/00976/OUT  
Outline application (all matters reserved except for principle means of access to the highway) for construction of up to 2,000 houses, village centre (including primary school, community hub, health centre, retail and other services, managed ecological reserve, public open space, play areas and associated infrastructure)  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=NM12HTPM00C00>  
**Land at Gaydon/Lighthorne Heath**  
N.B. The proposed development does not accord with the provisions of the development plan in force in the area in which the land to which the application relates is situated.

4. Bishop's Tachbrook Neighbourhood Plan Consultation  
<http://www.bishopstachbrook.com/neighbourhood-plan-2>  
To consider response to consultation as a neighbouring parish.
5. Gypsies & Travellers Sites Consultations
  - i To receive update on WDC's proposals
  - ii To receive update on SDC's Gypsies & Travellers policy consultation
6. Harbury Cement Works Development  
To receive update
7. Neighbourhood Development Plan  
To receive update
- 8 To note decisions on planning applications as listed in Appendix A
- 9 Members' items

#### **10. Properties**

To receive update reports on the following:

- 1 Play Area
- 2 Playing fields
- 3 Car park
- 4 Cemetery
  - i To further discuss maintenance of beech tree at rear of South Parade
- 5 Allotments
  - i To consider details of hedge improvement work along access track
- 6 To note any correspondence received
- 7 Members' items

#### **11. Environment**

To receive update reports on the following:

- 1 Street lighting
  - i To receive update on street lights order
  - ii To formally approve new contract for electricity supply
- 2 Traffic calming
- 3 To note any correspondence received
- 4 Members' items

#### **12. Finance & General Purposes**

- 1 To receive monthly financial report
- 2 To receive internal auditor's report
- 3 To approve financial statements for year ended 31 March 2015
- 4 To complete and approve annual return for year ended 31 March 2015
- 5 Review of assets register
- 6 WW1 Centenary –
  - i To receive update on booklet
- 7 Correspondence – to note any correspondence received.
- 8 Members' Items

#### **13. Accounts for Payment**

To approve the accounts for payment as per Appendix B

#### **14. Reports & Questions**

To receive reports and questions from members in brief, including items for next agenda

**15. Confidential Matters**

Any item on the agenda which is identified as being confidential during the course of the meeting is to be discussed here after passing a resolution to temporarily exclude the public.

**16. Date of Next Meeting**

The next ordinary meeting of the parish council and will be held on **Thursday, 25 June 2015 at 7.30pm** in Harbury Village Hall.

## APPENDIX A

### Planning Applications – Decisions to be noted 14 May 2015

**Parish Council Responses** (made since last parish council meeting using officer's delegated powers)

None

#### SDC Decisions

- 1 15/00652/TPO  
T1: Sycamore: sever ivy, remove 3-4 limbs overhanging garden to lift crown 4.5m, 25% crown thin including dead wood.  
(T2: sycamore – proposed work now withdrawn)  
T3: Horse Chestnut: 20% crown reduction but 30% reduction of weighty extended laterals, back to growth points  
**Normandie House, 9 Pirie Close**  
CONSENT FOR ARBORICULTURAL WORK
- 2 15/00584/FUL  
Change of use of granny flat to self-contained dwelling  
**Stapenhall Farm, Deppers Bridge**  
REFUSAL

#### Appeals

- 1 Appeal ref: APP/J3720/D/15/3005973  
Demolition of concrete garage and erection of replacement store and garden room (retrospective)  
**10 Constance Drive**  
Appeal in progress