

HARBURY PARISH COUNCIL

Tel: 01926 614646
E-mail clerk@harbury-pc.gov.uk

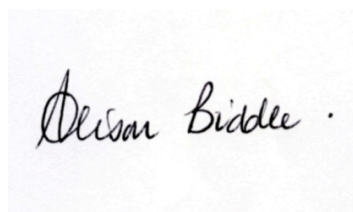
Notice of Meeting of Harbury Parish Council

Thursday, 25 June 2015 at 7.30pm

The Farley Room, Harbury Village Hall

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.



Alison Biddle MILCM
Clerk to the Council
18 June 2015

Agenda 25 June 2015

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting dispensation requests.

4. Public Participation

1 Police matters – to exchange information

- 2 Members of the public may raise any matter relating to items on the agenda here.

5. Minutes

To approve the minutes of the following meetings:

- 1 Annual parish council meeting held on Thursday, 14 May 2015
- 2 Ordinary parish council meeting held on Thursday, 14 May 2015
- 3 Extraordinary parish council meeting held on Thursday, 28 May 2015

6. Library

- 1 To receive update on lease
- 2 To receive update report from Cllr Lockley

7. Other Organisations

To receive update reports from the following:

- 1 Harbury School Governors
 - i To consider nomination of parish council/community representative
- 2 Public Safety
- 3 Southam College
- 4 Twinning Association
 - i To consider appointment of parish council representative
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 WALC/NALC
- 8 SDC & WCC

8. Deppers Bridge

- 1 To receive update from ward councillor
- 2 To note any correspondence received
- 3 Members' items

9. Planning

To consider the following planning matters:

- 1 [15/00965/LBC](#)
Removal of internal stud partition wall between kitchen and dining room. Reduction of existing pantry wall by 500mm to make space for kitchen worktops. Pantry wall will be rebuilt to the same standard.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=NM0JHZPMILP00>
Western House, Station Road
- 2 [15/01797/FUL](#)
Proposed two storey side extension, single storey rear extension and conversion of existing outbuilding to rear to form utility and WC.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=NOPC4KPMJDV00>
25 Pineham Avenue
- 3 [15/01723/FUL](#)
Installation of external wall insulation to all external elevations
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=NOL4SXPMJBG00>
14 Pineham Avenue
- 4 [15/01724/FUL](#)
Installation of external wall insulation to all external elevations
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=NOL4TKPMJBH00>
16 Pineham Avenue

- 5 15/01725/FUL
Installation of external wall insulation to all external elevations
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=NOL4U9PMJBI00>
17 Pineham Avenue
- 6 15/01859/FUL
First floor extension to side over existing garage to add bedroom and en-suite bathroom
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=NP215TPMJG900>
12 Ridgley Way
- 7 15/01440/FUL
The erection of a single storey rear extension (following demolition of the existing conservatory), a two storey side extension, front infill extension and an increase in overall roof height with roof dormers and external alterations
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=NNIV3PPMJ1T00>
11 Constance Drive
- 8 15/01130/FUL (Amendment)
To consider amendments to the plans for the erection of 7 dwellings with access road, detached garages with associated works
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=NMKWTXPMIRF00>
Land at Hillside
- 9 Planning Group
To agree the planning group's role and remit
- 10 Gypsies & Travellers Sites Consultations
 - i To receive update on WDC's proposals
 - ii To receive update on SDC's Gypsies & Travellers policy consultation
- 11 Harbury Cement Works Development
To receive update
- 12 Neighbourhood Development Plan
To receive update
- 13 New Memorial Garden, Harbury Churchyard
To review plans for new memorial garden as provided by PCC
- 14 To note decisions on planning applications as listed in Appendix A
- 15 Members' items

10. Properties

To receive update reports on the following:

- 1 Play Area
 - i To discuss funding for bark pits replacement
- 2 Playing fields
- 3 Car park
- 4 Cemetery
 - i To approve draft cemetery rules & leaflet
 - ii To receive update on maintenance of beech tree at rear of South Parade
 - iii To discuss forming volunteer working party for upkeep of cemetery

- 5 Allotments
 - i To agree hedge improvement works at top end of track
- 6 To note any correspondence received
- 7 Members' items

11. Environment

To receive update reports on the following:

- 1 Street lighting
 - i To receive update on street lights order
- 2 Village improvements
 - i To consider request for grant towards community defibrillator
 - ii To consider mowing extra length of verge in Bush Heath Lane
- 3 Traffic calming
 - i To consider request for parking restrictions/double yellow lines near school
 - ii To consider further action re Harbury Lane/Fosse Way junction
- 4 To note any correspondence received
- 5 Members' items

12. Finance & General Purposes

- 1 To receive monthly financial report
- 2 HSBC Deposit Bond – to consider transfer of funds to deposit
- 3 Assets Review – to approve revised list for insurance purposes
- 4 To agree purchase of new filing cabinets
- 5 To consider request for funding from HEI
- 6 To consider donation to Harbury Carnival Committee
- 7 WW1 Centenary –
 - i To receive update on booklet
 - ii To discuss grant application for memorial cleaning
- 8 Correspondence – to note any correspondence received.
- 9 Members' Items

13. Complaints Policy

To approve draft complaints policy

14. Social Media

To consider setting up a parish council Facebook page

15. Parish Liaison

To consider future liaison with Bishop's Itchington PC following change in SDC ward boundaries

16. Accounts for Payment

To approve the accounts for payment as per Appendix B

17. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda

18. Confidential Matters

Any item on the agenda which is identified as being confidential during the course of the meeting is to be discussed here after passing a resolution to temporarily exclude the public.

19. Date of Next Meeting

The next ordinary meeting of the parish council will be held on **Thursday, 23 July 2015 at 7.30pm** in Harbury Village Hall.

APPENDIX A

Planning Applications – Decisions to be noted 25 June 2015

Parish Council Responses (made since last parish council meeting using officer's delegated powers)

- 1 15/01547/FUL
Erection of a replacement dwelling
Stapenhall Farm, Deppers Bridge
No representation
- 2 15/01502/FUL
Single and two storey extension to frontage of property providing porch, snug/study and 1st floor en-suite
11 Neales Close
No representation
- 3 15/01575/FUL
Single storey rear extension
15 Honiwell Close
Pending
- 4 15/01943/TREE
G1; Leyland Cypress (12 no): remove
Shakespeare Inn, 11 Mill Street
Pending
- 5 SDC/15CM004
Application for a Lawful Development Certificate for an existing use of a commercial waste recycling unit
Walworth Farm, Bishop's Itchington
No representation – comment that care should be taken not to allow contamination to enter Bishop's Bowl Lakes

SDC Decisions

- 1 15/01447/HHPA
The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 7m, for which the maximum height would be 3.6m and for which the height of the eaves would be 2.47m
9 Greenhill Farm, Bishop's Itchington
PRIOR APPROVAL NOT REQUIRED
- 2 15/01303/FUL
Ground and first floor rear extension, replacement garage and two ground floor bay windows to front elevation
41 Manor Road
PERMISSION WITH CONDITIONS

- 3 15/00624/LBC
Insulate and ventilate roof, remove and replace existing tiles to front and rear of roof, insert insulation above the plaster board, to replace the old roofing felt with a new vapour permeable membrane. To replace existing Velux windows in rear of roof with versions of the same size. To insert new Velux in the roof of the rear extension.
The Old Bakery, Chapel Street
CONSENT GRANTED WITH CONDITIONS

Appeals

- 1 Appeal ref: APP/J3720/D/15/3005973
Demolition of concrete garage and erection of replacement store and garden room (retrospective)
10 Constance Drive
APPEAL UPHELD
- 2 Appeal ref: APP/J3720/W/15/3017345
Demolition of two garages and erection of one detached dwelling to include garage and car port
The Old Orchard, Mill Street
Appeal in progress