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## HARBURY PARISH COUNCIL

Tel: 01926 614646  
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### Notice of Annual Meeting of Harbury Parish Council

To be immediately followed by the next ordinary meeting

**Thursday, 26 May 2016 at 7.30pm**

**The Farley Room, Harbury Village Hall**

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads 'Alison Biddle'.

**Alison Biddle MILCM**  
**Clerk to the Council**  
**19 May 2016**

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### Annual Meeting of Harbury Parish Council

**AGENDA**  
**26 May 2016**

**1. Election of Chairman**

To elect the chairman and receive their declaration of acceptance of office

**2. Apologies**

**3. Declarations of Interest**

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

**4. Dispensations**

To receive and consider granting dispensation requests.

**5. Election of Vice-chairman**

To elect chairman and receive declaration of acceptance of office

**6. Working Parties**

To appoint working parties and their members as follows:

1. Planning
2. Properties
3. Environment
4. Finance & General Purposes
5. Staffing Committee
6. Deppers Bridge
7. Harbury Library
8. Neighbourhood Plan Group

**7. Outside Bodies**

To appoint representatives to the following outside bodies:

1. Village Hall Management Committee
2. WALC
3. Harbury School Governors
4. Harbury Library
5. Village with a Vision
6. HEI
7. Twinning Association

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*The ordinary meeting now follows:*  
**Ordinary Meeting of Harbury Parish Council**  
**Agenda**  
**26 May 2016**

**1. Apologies**

**2. Declarations of Interest**

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

**3. Dispensations**

To receive and consider granting dispensation requests.

**4. Public Participation**

Members of the public may raise any matter relating to items on the agenda here.

**5. Minutes**

To approve the minutes of the parish council meeting held on Thursday, 28 April 2016

## 6. Other Organisations

To receive reports from the following:

1. Harbury Library
2. Harbury School Governors
3. Public Safety
4. Southam College
5. Twinning Association
6. Village Hall
7. Harbury Energy Initiative
  - i To consider supporting grant application for PV on library roof
8. WALC/NALC
9. SDC & WCC

## 7. Deppers Bridge

1. To receive update report from ward councillor
2. To note any correspondence received
3. Members' items

## 8. Planning

To consider the following planning matters:

- 1 **15/04316/REM**  
Erection of 75 dwellings together with associated internal roads, parking, landscaping, open space, play areas and all details required by Condition 1 relating to the reserved matters of layout, scale appearance and landscaping,  
**Land west of Bush Heath Lane**  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=NYUCJBPLT100>  
To consider amended plans relating to house types/mix and layout
- 2 **16/00775/OUT**  
Up to 700 dwellings, 99 extra-care units, 80 bed care home, primary school, 100 bed hotel, and associated infrastructure. For full details click on link:  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=O5OBF0PM00E00>  
**Dallas Burston Polo Grounds, Southam Road, Stoneythorpe**  
N.B. Harbury PC is being consulted as a neighbouring parish
- 3 Gypsies & Travellers Sites Consultations
  - i To receive update on WDC's proposals
  - ii To receive update on SDC's Gypsies & Travellers policy consultation
- 4 Neighbourhood Development Plan  
To receive update
- 5 To note decisions on planning applications as listed in Appendix A
- 6 Members' items

## 9. Properties

To receive update reports on the following:

- 1 Play Area
- 2 Playing fields
  - i To receive update on enhanced walking route
  - ii To receive update on meeting with football club

- 3 Car park
- 4 Cemetery
  - i To receive update on plans for proposed soil removal
  - ii To consider further correspondence re beech tree
- 5 Allotments
- 6 To note any correspondence received
- 7 Members' items

#### **10. Environment**

To receive update reports on the following:

- 1 Street lighting
  - i To consider cost of replacement of church lych-gate lantern
  - ii To consider next tranche of lights replacement
  - iii To consider proposed street lights layout & spec – David Wilson Homes
- 2 Traffic calming
- 3 To note any correspondence received
- 4 Members' items

#### **11. Finance & General Purposes**

- 1 To receive monthly financial report
- 2 To receive internal auditor's report
- 3 To approve financial statements for year ended 31 March 2016
- 4 To complete and approve annual return for year ended 31 March 2016
  - i To complete annual governance statement
  - ii To approve statement of accounts
- 5 WW1 Centenary Project
- 6 New Residents Welcome Pack – to receive update on progress so far and costs
- 7 Correspondence – to note any correspondence received.
- 8 Members' Items

#### **12. Section 106 Agreement – Land at Bush Heath Lane**

To consider offer to transfer public open space to parish council ownership

#### **13. Accounts for Payment**

To approve the accounts for payment as per Appendix B

#### **14. Reports & Questions**

To receive reports and questions from members in brief, including items for next agenda

#### **15. Confidential Matters**

Any item on the agenda which is identified as being confidential during the course of the meeting is to be discussed here after passing a resolution to temporarily exclude the public.

- 1 To receive update on new cemetery proposal

#### **16. Date of Next Meeting**

Please note change of date, time and venue: The next ordinary meeting of the parish council and will be held on **Tuesday, 21 June 2016 at 7.45pm** in Tom Hauley Room, All Saints Church, Harbury.

## APPENDIX A

### Planning Applications – Decisions to be noted 26 May 2016

#### Parish Council Responses (made since last parish council meeting using officer's delegated powers)

- 1 16/01075/LBC  
Installation of an audible intruder alarm system  
**Wissett Lodge, 10 Church Street**  
No representation
- 2 16/01227/TREE  
Tree works – various  
**Meadowside, Pirie Close**  
No representation

#### SDC Decisions

- 1 16/00629/FUL  
Demolition of existing detached outbuilding and attached lean-to. Construction of single storey rear extension to property.  
**3 Church Terrace**  
Permission with conditions
- 2 16/00108/FUL  
Triple garage with storage area above  
**Stapenhall Farm, Deppers Bridge**  
Application withdrawn
- 3 16/00995/TREE  
T1: - T6:- All Leylandii – Felling and removal of trees  
**Manor Stable, Park Lane**  
Consent with conditions
- 4 16/00665/FUL  
Re-modelling of existing dwelling with front and rear extensions  
**Eastfields Farm, Deppers Bridge**  
Permission with conditions
- 5 16/00893/TREE  
T1: Leylandii – fell  
**The Bungalow, Chapel Street**  
Consent with conditions

#### Appeals

- 1 Appeal ref: APP/J3720/W/15/3134539  
Construction of a new dwelling  
**The Barn Spiers Farm, Chesterton Road**  
Appeal in progress