

HARBURY PARISH COUNCIL

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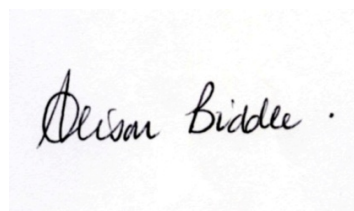
Notice of Ordinary Meeting of Harbury Parish Council

Thursday, 24 November 2016 at 7.30pm

Tom Hauley Room, All Saints Church, Harbury

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.



Alison Biddle MILCM
Clerk to the Council
17 November 2016

AGENDA

24 November 2016

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting dispensation requests.

4. Public Participation

Members of the public may raise any matter relating to items on the agenda here.

5. Minutes

To approve the minutes of the ordinary parish council meeting held on 27 October 2016.

6. Other Organisations

To receive reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
i To discuss response to Stowe Valley MAT Admissions Consultation
- 3 Public Safety
- 4 Southam College
- 5 Twinning Association
- 6 Village Hall
- 7 Harbury Energy Initiative
- 8 WALC/NALC
- 9 SDC & WCC

7. Deppers Bridge

- 1 To receive update report from ward councillor
- 2 To note any correspondence received
- 3 Members' items

8. Planning

To consider the following planning matters:

- 1 **16/03370/FUL**
Conversion of existing roof space with the insertion of 3 dormer windows to front elevation. First floor extension over existing porch.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=OF6JHOPMGZR00>
Manor Cottage, Park Lane
- 2 **16/03580/TREE**
T1: Poplar: remove two limbs over neighbouring property and thin crown by one third.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=OG0IKHPM0BI00>
41 Farm Street
- 3 **16/03643/TREE**
T4: Silver Birch: fell. – T6, T12, T13: Sycamore: fell. Replace T6 with Ash. – T1, T2, T3, T14, T15, T16, T17, T18: Mixed species (believed to be sycamore or poplar): reduce in height by one third and thin crown by one third.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=OGBFMIPM0BI00>
39 Farm Street
- 4 **16/03573/FUL**
First floor extension to form master bedroom, ground floor internal alterations
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=OFYU8XPM0IJ00>
11 Heber Drive
- 5 **Old New Inn – Proposed Development** - to report on pre-application consultation by developer
- 6 **New Development at Henry's** - to agree proposed street name for submission to SDC.
- 7 **Neighbourhood Development Plan** -to receive update & agree arrangements for extra PC meeting

- 8 **Harbury Cement Works - New Surgery** - to receive update on progress
- 9 **Gypsies & Travellers Sites Consultations** – to receive update
- 10 To note decisions on planning applications as listed in Appendix A
- 11 Members' items

9. Properties

To receive update reports on the following:

- 1 Play Areas

- 2 Playing fields
 - i New path – to agree signage
 - ii Tennis Courts – to discuss improvements to access
- 3 Car park
- 4 Cemetery
 - i To further discuss management & maintenance of yew trees
 - ii To receive update on proposed new burial ground
- 5 Allotments
- 6 To note any correspondence received
- 7 Members' items

10. Environment

To receive update reports on the following:

- 1 Street lighting
- 2 Traffic & transport
 - i To consider request for double yellow lines in Constance Drive
 - ii To receive update on new bus service arrangements
- 3 Members' items

11. Finance & General Purposes

- 1 To receive monthly financial report
- 2 To formally appoint internal auditor
- 3 WW1 Centenary Project – to formally approve order for plaques & receive update
- 4 Correspondence – to note any correspondence received.
- 5 Members' Items

12. Parish Boundary Review - to agree next steps

13. Consultations

- 1 **CSW Superfast Broadband Consultation**
<http://www.cswbroadband.org.uk/about-the-project/contract-3/public-consultation-autumn-2016/>
To consider response
- 2 **Stratford-on-Avon Community Infrastructure Levy (CIL) Further Consultation - Review of values and scenario testing**
www.stratford.gov.uk/CILexam2016
To consider response

14. Accounts for Payment

To approve the accounts for payment as per Appendix B

15. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda

16. Confidential Matters

The following matters have been identified as being confidential and will be discussed here after passing a resolution to temporarily exclude the public. Any additional matters identified as confidential during the course of the meeting will also be discussed here.

- 1 Staff matters – to discuss office opening hours and admin support
- 2 Damaged street light – to receive update
- 3 Cemetery yews – to receive quotes for tree work

17. Date of Next Meeting - Extraordinary meeting of the parish council on Thursday, 1 December 2016 to review NDP consultation at 7.30pm, Harbury Village Hall. Next ordinary meeting is on 26 January 2017 at 7.30pm in Harbury Village Hall.

APPENDIX A

Planning Applications – Decisions to be noted 24 November 2016

Parish Council Responses (made since last parish council meeting using officer's delegated powers)

- 1 16/03363/FUL
Erection of 2 storey side extension
7 Queens Close
No representation

SDC Decisions

- 1 **16/03073/TREE**
T1: Twin-stem Holly: fell
The Stables, Harbury Hall, Bull Ring Farm Road
Consent with conditions
- 2 **16/03153/TREE**
Removal of low branches on various trees – see application online for full details
Lorne Cottage, Crown Street
Consent with conditions
- 3 **16/03170/TREE**
T1: Ash; re-pollard back to previous joints
26 Farm Street
Consent with conditions
- 4 **16/03019/LBC**
Erection of blue plaque to front elevation to commemorate WW1 serviceman
Western House, Station Road
Consent granted with conditions
- 5 **16/03018/LBC**
Erection of blue plaque to front elevation to commemorate WW1 serviceman
Phoenix House, High Street
Consent granted with conditions
- 6 **16/02905/VARY**
Variation of condition 2 (approved plans) of planning permission 13/03331/FUL (Re-instatement of The Old Farmhouse as a dwelling. Demolition of redundant hay barn and existing single storey extensions and erection of one replacement single storey extension to north west elevation) to allow for the alteration of the single storey extension and the provision of an additional roof light.
Bull Ring Farm, Bull Ring Farm Road
Permission
- 7 **16/03008/TPO**
W1: Mixed species secondary woodland (largely sycamore, some hawthorn and prunus); fell several hundred trees in accordance with approved nature reserve management plan condition 18 of 13/03177/OUT
Former Harbury Cement Works
Consent for arboricultural work

- 8 16/03191/HRN
Removal of 2 no hedgerows
Land to the west of Plough Lane, Bishop's Itchington
Hedgerow retention notice HRN/015/002 – Hedgerow 1
- 9 16/02393/FUL
Demolition of existing rear conservatory and replacement with single storey rear extension
4 Pirie Close
Permission with conditions
- 10 **16/02912/TREE**
T1; Contorted willow; reduce crown by 2m
T2: Thuja gold: reduce crown by 2m
Lawson (T3): reduce by 2m (overshadows neighbouring garden)
Flowering cherry (T4) – reduce by 2m (reshape tree and prevent growth close to neighbour's roof)
Dennys Close, Temple End
Consent with conditions
- 11 **16/02667/LBC**
Relocate pantry to form an open plan siting area serving kitchen. Replan the existing boot room to contain a utility. Refurbish and connect the remaining outbuildings (via new internal door) to form games room.
Wissett Lodge
Consent granted with conditions
- 12 **16/03173/TREE**
T1: Plum; remove; T2: Plum; remove; T3: Plum; remove
Newend House, Bull Ring Farm Road
Consent with conditions
- 13 **16/02058/VARY**
Variation of conditions of planning application 15/01130/FUL. For full details see online plans.
Land at Hillside
Permission