

HARBURY PARISH COUNCIL

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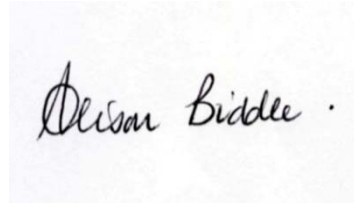
Notice of Ordinary Meeting of Harbury Parish Council

Thursday, 28 June 2018 at 7.30pm

The Farley Room, Harbury Village Hall

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.



Alison Biddle MILCM
Clerk to the Council
21 June 2018

AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting dispensation requests.

4. Public Participation

- 1 Police & Crime Commissioner – visit by Philip Secombe and opportunity to discuss current issues affecting Harbury.
- 2 Members of the public may raise any matter relating to items on the agenda here.

5. Minutes

- 1 To approve the minutes of the annual parish council meeting held on 24 May 2018.
- 2 To approve the minutes of the ordinary parish council meeting held on 24 May 2018.

6. Other Organisations

To receive reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Public Safety
- 4 Southam College
- 5 Twinning Association
- 6 Village Hall
- 7 Harbury Energy Initiative
- 8 WALC/NALC
- 9 SDC & WCC

7. Deppers Bridge

- 1 To receive update report from ward councillor
- 2 To note any correspondence received
 - i Request for improved traffic calming – for discussion
- 3 Members' items

8. Planning

To consider the following planning matters:

1 18/01547/VARY

Variations to conditions 4,6,7,8,9,10,11,12 & 13 of planning permission 16/02535/FUL. Condition 4- CTMP provided; Condition 6 and 7- Sound mitigation scheme and details of fencing provided; Condition 8- Details of HVAC provided; Condition 9-Arbicultural method statement provided; Condition 10 and 11- Soft and Hard Landscape management and maintenance plan provided; Condition 12- Details of buildings materials provided Condition 13- Maintenance schedule provided

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=P9J4TXPMMM000>

Energy Reservoirs Ltd, Energy Storage Facility, Walworth Farm, Station Road

2 18/01286/FUL

Demolition of existing garage, greenhouse and shed adjacent to existing residential property. Construction of a new retirement bungalow.

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=P854SYPMI6200>

Bush Heath Lane

3 18/01342/FUL

Two storey extension to rear.

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=P8GUPNPM0KL00>

The Old Orchard, Mill Street

4 18/01463/VARY

Variation of condition no.1 of planning permission reference 17/03392/FUL dated 02/02/2018, to include new entrance walls, gate and an enclosed porch over the stairs to the basement. Original description of development: Proposed replacement dwelling (amendment to previously approved 15/01547/FUL) together with an additional change of use of land from agricultural to domestic to accommodate re-positioned access.

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=P8XDJWPMIJV00>

Stapenhall Farm, Deppers Bridge

- 5 **18/01681/TREE**
T1 – Cupressus and T2- Cedar - Fell
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=PA5CTCPMJYT00>
Manor Cottage, Park Lane

- 6 **18/01660/VARY**
Removal of Condition 1 of Application Reference Number: SM/62/9/5 (date of Decision: 06/11/1962) Condition Number(s): Condition 1 - Agricultural tie
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=P9YC2JPMGIS00>
Roseleigh, Bush Heath Road

- 7 **18/01421/VARY**
Variation of condition nos. 2 (drawing numbers), 5 (hard and soft landscaping) and 6 (hard landscaping) of planning permission reference 14/00683/FUL, dated 23/06/2014, to alter the fenestration details, internal arrangement and landscaping (retrospective) Original description of development: Demolition of vacant garage/office buildings and erection of 3no. residential dwellings along with amenity space and car parking provision.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=P8TDJBPM0KK00>
8 Dovehouse Lane

- 8 **Harbury Neighbourhood Development Plan**
To receive update on progress of NDP at examination stage

- 9 **Harbury Cement Works** - to receive update on new surgery

- 10 **Gypsies & Travellers Sites Consultations**
To receive any updates on progress.

- 11 **Delegated Responses** – to note as per Appendix A

- 12 **Housing Needs Survey** – to consider conducting new survey

- 13 **Correspondence**

- 14 **Members' items**

9. **Properties**
To receive update reports on the following:
 - 1 Play Areas
 - 2 Playing Fields
 - 3 Car Park
 - i To discuss anti-social behaviour problems
 - ii To confirm order for white lining
 - 4 Cemetery
 - i Friends of Harbury Cemetery – to receive update
 - ii To consider extending grounds maintenance contract to include strimming of central area.
 - iii Chapel repairs - to agree next steps
 - iv New cemetery – to receive update
 - 5 Allotments
 - i To further discuss purchase of new allotment rent book
 - 6 Correspondence

7 Members Items

10. Environment

To receive update reports on the following:

- 1 Street lighting
 - i To consider request to fit cowl to LED lantern in Percival Drive
- 2 Traffic & transport
- 3 Condition of roads & greens/verges
 - i To agree further action re repairs to The Pound
 - ii To discuss installation of kerbs at junction of The Pound & Dovehouse Lane
- 4 Bins
 - i To receive update on order for new bins.
- 5 Correspondence
- 6 Members' Items

11. Finance & General Purposes

- 1 **Annual Governance & Accountability Return (AGAR) 2018**
 - i To review internal audit report for year ended 31 March 2018.
 - ii To complete & approve AGAR Section 1 Annual Governance Statement 2017/18
 - iii To approve AGAR Section 2 Accounting Statements 2017/18
- 2 To approve annual financial report 2017/18.
- 3 To receive monthly financial report & bank reconciliation.
- 4 To consider move to electronic banking
- 5 Review of licence arrangements with sports clubs – to receive update
- 6 Correspondence – to note any correspondence received.
- 7 Members' Items

12. Parish Council Policies

- 1 **GDPR**
 - i To receive update on use of official email addresses.
 - ii To adopt draft Information Data Protection Policy
 - iii To adopt revised Publication Scheme
- 2 **Bench Policy** – to adopt draft policy for donated benches

13. Assets of Community Value – to receive update on the registration of community assets

14. Centenary Activities

- 1 To receive update from Cllr Lockley on Women's Suffrage Centenary Project.
- 2 To receive update from Cllr Gibb on WW1 Centenary November 2018.

15. Parish Council Survey

To discuss results of recent survey and agree action.

16. Accounts for Payment

To approve the accounts for payment as per Appendix B

17. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda

18. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 **Allotments** – to agree further action re neglected plots

19. Date of Next Meeting -The next ordinary meeting of the parish council will take place on Thursday, 26 July 2018 at 7.30pm in Harbury Village Hall.