

Harbury Parish Council

Minutes of the Ordinary Parish Council Meeting 25 June 2015 at 7.30pm Harbury Village Hall

Present

| | | | |
|-------------------------|--------------|---------------|------------|
| Cllr Lockley (Chairman) | Cllr Summers | Cllr Thompson | Cllr Gibb |
| Cllr Allen | Cllr Mancell | Cllr Knowles | Cllr Ekins |
| Cllr Thornley | | | |

Absent: Cllr Lewis

In Attendance

Mrs Alison Biddle, Clerk to the Council
County Cllr Stevens

Public

Mrs Linda Ridgley, Harbury News
8 Members of the public

15/109 Apologies: Cllr Lewis; District Cllr Harris

15/110 Declarations of Interest: None

15/111 Dispensations: None

15/112 Public Participation

Solar Farm Planning Application – Bascote and Long Itchington

A resident of Bascote explained the location of the above proposal and asked the parish council for their assistance in publicising the consultation, which ends in mid- July, to Harbury residents. Harbury PC will not be formally consulted on this application but could consider making a response if it is included on the agenda for the July PC meeting. People were encouraged to send their comments to SDC.

15/113 Minutes

- 1 It was **RESOLVED** to approve the minutes of the annual parish council meeting held on Thursday, 14 May 2015 as a true and complete record of that meeting.
- 2 It was **RESOLVED** to approve the minutes of the ordinary parish council meeting held on Thursday, 14 May 2015 as a true and complete record of that meeting.
- 3 It was **RESOLVED** to approve the minutes of the extraordinary parish council meeting held on Thursday, 28 May 2015 as a true and complete record of that meeting.

15/114 Library

1 Lease

The clerk reported that the registration of the lease with the Land Registry has now been completed.

2 Update from Cllr Lockley – nothing to report

15/115 Reports from Other Organisations

1 Harbury School Governors

Cllr Gibb is waiting to hear if he has been appointed as a governor.

2 Public Safety - nothing to report.

3 Southam College

County Cllr Stevens reported that it has been another successful year. The college will have to admit 100 more students than usual as they have been allocated places on appeal. A new classroom block is being built.

4 Twinning Association

It was agreed to appoint Cllr Thornley as the PC representative.

5 Village Hall

The building work is on schedule.

6 Harbury Energy Initiative

An update report had been circulated to all members prior to the meeting. It was reported that there had been a problem with the charger for the e-cars.

7 WALC/NALC – nothing to report.

8 SDC & WCC

WCC

- The council is considering how the budget cuts can be implemented. They are currently looking at school transport costs.
- The HS2 select committee has re-convened.
- The proposal for a greater Birmingham authority is still under consideration.
- The county councillor community grants scheme will be available again from July.
- Cllr Stevens had attended the Harbury tennis tournament yesterday which had been funded by the county councillor grants scheme. Cllr Stevens was thanked for his time and support.

15/116 Deppers Bridge

1 **Update** – Nothing to report.

2 **Correspondence** – None

3 **Members' Items** – None

15/117 Planning

1 15//00965/LBC

Removal of internal stud partition wall between kitchen and dining room. Reduction of existing pantry wall by 500mm to make space for kitchen worktops. Pantry wall will be rebuilt to the same standard.

Western House, Station Road

It was **RESOLVED** to make no representation.

2 15/01797/FUL

Proposed two storey side extension, single storey rear extension and conversion of existing outbuilding to rear to form utility and WC.

25 Pineham Avenue

It was **RESOLVED** to make no representation.

3 15/01723/FUL

Installation of external wall insulation to all external elevations

14 Pineham Avenue

It was **RESOLVED** to make no representation.

- 4 15/01724/FUL
Installation of external wall insulation to all external elevations
16 Pineham Avenue
It was **RESOLVED** to make no representation.
- 5 15/01725/FUL
Installation of external wall insulation to all external elevations
17 Pineham Avenue
It was **RESOLVED** to make no representation.
- 6 15/01859/FUL
First floor extension to side over existing garage to add bedroom and en-suite bathroom
12 Ridgley Way
It was **RESOLVED** to make no representation.
- 7 15/01440/FUL
The erection of a single storey rear extension (following demolition of the existing conservatory), a two storey side extension, front infill extension and an increase in overall roof height with roof dormers and external alterations
11 Constance Drive
It was **RESOLVED** to make no representation.
- 8 15/01130/FUL (Amendment)
To consider amendments to the plans for the erection of 7 dwellings with access road, detached garages with associated works
Land at Hillside
The amendments, in particular the lowering of the roof heights, were noted but it was **RESOLVED** that the council's previous objections still stand and should be reiterated to SDC.
- 9 **Planning Group**
The remit and function of the group was discussed. It was agreed that in future, the group would meet on an ad hoc basis to look at specific issues such as large or significant planning applications/issues. The clerk will circulate all planning applications as usual. The clerk will make it clear whether or not a response is required or whether the application will be included on the next agenda. All councillors must respond direct to the clerk and should not copy their response to other members.
- 10 **Gypsies & Travellers Sites Consultations**
i WDC – no news to report

ii SDC – no news to report
- 11 **Harbury Cement Works Development**
It has come to light that the Sec 106 agreement allows the doctors to use the £100k contribution towards the cost of new surgery provision in Bishop's Itchington for extending the existing facilities in Harbury if the money is not spent within 5 years. Bishop's Itchington PC is very concerned about this and Cllr Kettle has raised it with the head of planning at SDC. Neither parish council was sent a copy of the agreement at the time it was drawn up.
- 12 **Neighbourhood Development Plan**
The consultant is preparing a draft plan and making a grant application. The group is meeting with the consultant on 8 July to review the draft.

13 New Memorial Garden, Harbury Churchyard

The PCC had sent a copy of their proposals to the parish council. There were no comments.

14 Other Decisions – Noted as per appendix A.

15 Members' Items - none

15/118 Properties

1 Play Areas

It has been established that the project does not meet the criteria for grant funding. The total cost is £25,000. There is already £12,500 included in the budget for this purpose. It was **RESOLVED** to use £12,500 reserve funds to make up the shortfall and to place the order for the work to be carried out as soon as possible. It was also agreed that the bark should be removed from site.

It was noted that the grounds maintenance contractor had replenished the bark pits and removed the loose timber.

The unevenness of the ground in and around the play area was briefly discussed. It was agreed to consider this again when the work to replace the bark pits had been completed.

The ground beneath the zip wire is very uneven. The safety matting needs to be taken up and the ground levelled. It was agreed to obtain a quote for this.

2 Playing Fields –nothing to report

3 Car Park

The leaning lamp posts have been reported to WCC.

4 Cemetery

Cemetery Rules

The clerk was asked to circulate the draft again for approval at the next PC meeting.

Burial Space

It was agreed to organise a site meeting of the properties group and the grave diggers to discuss removal of the spoil at the edges of the burial ground with a view to making more space available.

Beech Tree at rear of South Parade

The clerk has contacted the tree surgeon and is waiting for his reply.

Volunteer Working Party

Cllr Summers has a group of people who are willing to carry out some gardening work in the cemetery. It was agreed that she would put up some notices asking people to join "Friends of Harbury Cemetery". It is proposed that they will meet on the first Thursday in every month from 9.00am to 11.00am.

5 Allotments

Hedge Improvements

It was agreed that the hedge at the top end of the track, nearest the farm, should be cut and laid.

6 Correspondence – none received

7 Members' Items

Cllr Knowles has erected the new dog fouling signs around the village and also the no parking sign at Deppers Bridge playing field. Cllr Mancell has received play equipment inspection training from Cllr Thompson.

15/119 Environment

1 Street Lighting

The clerk has been advised that the new lights at Deppers Bridge should be installed within the next month.

2 Village Improvements

- i Community Defibrillator – this item had been included in error.
- ii Verge in Bush Heath Lane – the clerk is waiting for a quote from the contractor to mow this extra length of verge. It was agreed that the contractor should be asked to include it in future anyway.

3 Traffic Calming

- i Parking Near School - a request has been received from a parent, supported by the head teacher, for parking restrictions to be imposed at the Mill Street entrance to the school. It was agreed that the clerk should write to WCC. Cllr Lockley will discuss the matter with the head teacher.
- ii Harbury Lane/Fosse Way Junction – it was agreed that Cllr Lockley would write to Jeremy Wright MP. Cllr Stevens reported that the response from WCC to a recent letter from Jeremy Wright was that there were no proposals to make any improvements at present.

4 Correspondence - none

5 Members' Items - none

15/120 Finance & General Purposes

1 Monthly Financial Report

There were no questions.

2 HSBC Deposit Bond

This account has now closed and the money has been repaid to the current account. It was agreed that it should be transferred to the council's deposit account instead. The clerk will make the necessary arrangements.

3 Assets Review

The re-valuations were noted. It was proposed that the street lights should be removed from the insurance policy and instead, the council would self-insure them. The clerk will find out how much this would reduce the premium. The clerk will also confirm the replacement cost for the bus shelter. It was agreed that when the clerk had confirmed these details, the revised assets list could be submitted to the insurance company.

4 Filing Cabinets

It was **RESOLVED** to purchase a 2 drawer fire proof filing cabinet for the storage of the burial registers subject to the clerk checking the internal dimensions to ensure that it would be large enough.

It was **RESOLVED** to purchase a new 4 drawer filing cabinet for the office.

5 Funding Request from HEI

HEI is to be advised that they can apply for a grant for a specific project. They have already been sent a copy of the council's grant application criteria.

6 Donation to Harbury Carnival Committee

It was **RESOLVED** to donate the hire fee received from the fairground people, for use of the playing field, to the carnival committee.

7 WW1 Centenary

- i WW1 Commemoration – still waiting for result of HLF grant application.
- ii War Memorial Cleaning – Cllr Gibb volunteered to progress the grant application.

8 Correspondence – none

9 Members Items – none

15/121 Complaints Policy

It was **RESOLVED** to adopt the draft complaints policy without amendment.

15/122 Social Media

It was **RESOLVED** to set up a parish council Facebook page. This will be administered by the clerk with support from Cllrs Lockley, Allen and Ekins.

15/123 Parish Liaison

It was noted that Bishop's Itchington PC is keen to continue close working with Harbury PC on shared issues following the change in the ward boundaries. Everyone was very supportive of this.

15/124 Accounts for Payment

It was **RESOLVED** (proposed Cllr Lockley, seconded Cllr Summers) to approve the accounts payable as per appendix B.

15/125 Reports & Questions

- The clerk was asked to send Word versions of the annual reports to Cllr Lockley so that he can summarise them for the Harbury News.
- It was agreed that the next Councillors Corner should take place on the second Saturday in September at 10.00am.

15/126 Confidential Matters - None

15/127 Date of Next Meeting

The next ordinary meeting of Harbury Parish Council will be held on Thursday, 23 July 2015 at 7.30pm in Harbury Village Hall. Cllr Lockley gave his apologies. Cllr Thompson will chair this meeting.

Meeting closed at 9.45pm

Signed.....Chairman Date.....

APPENDIX A

Planning Applications – Decisions to be noted 25 June 2015

Parish Council Responses (made since last parish council meeting using officer's delegated powers)

- 1 15/01547/FUL
Erection of a replacement dwelling
Stapenhall Farm, Deppers Bridge
No representation
- 2 15/01502/FUL
Single and two storey extension to frontage of property providing porch, snug/study and 1st floor en-suite
11 Neales Close
No representation
- 3 15/01575/FUL
Single storey rear extension
15 Honiwell Close
No representation
- 4 15/01943/TREE
G1; Leyland Cypress (12 no): remove
Shakespeare Inn, 11 Mill Street
No representation
- 5 SDC/15CM004
Application for a Lawful Development Certificate for an existing use of a commercial waste recycling unit
Walworth Farm, Bishop's Itchington
No representation – comment that care should be taken not to allow contamination to enter Bishop's Bowl Lakes

SDC Decisions

- 1 15/01447/HHPA
The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 7m, for which the maximum height would be 3.6m and for which the height of the eaves would be 2.47m
9 Greenhill Farm, Bishop's Itchington
PRIOR APPROVAL NOT REQUIRED
- 2 15/01303/FUL
Ground and first floor rear extension, replacement garage and two ground floor bay windows to front elevation
41 Manor Road
PERMISSION WITH CONDITIONS

- 3 15/00624/LBC
Insulate and ventilate roof, remove and replace existing tiles to front and rear of roof, insert insulation above the plaster board, to replace the old roofing felt with a new vapour permeable membrane. To replace existing Velux windows in rear of roof with versions of the same size. To insert new Velux in the roof of the rear extension.
The Old Bakery, Chapel Street
CONSENT GRANTED WITH CONDITIONS

- 4 15/00091/OUT
Outline planning permission (appearance and landscaping reserved for subsequent approval) for the erection of 5 no independent retirement dwellings with associated parking/garaging, a communal store and new access. Demolition of existing dwelling and ancillary buildings consisting of a garage and shed.
Henrys, Bush Heath Lane
OUTLINE PERMISSION GRANTED

Appeals

- 1 Appeal ref: APP/J3720/D/15/3005973
Demolition of concrete garage and erection of replacement store and garden room
(retrospective)
10 Constance Drive
APPEAL UPHELD

- 2 Appeal ref: APP/J3720/W/15/3017345
Demolition of two garages and erection of one detached dwelling to include garage and car port
The Old Orchard, Mill Street
Appeal in progress

