

## Harbury Parish Council

### Minutes of the Ordinary Parish Council Meeting

28 April 2016 at 7.30pm

The Farley Room, Harbury Village Hall

#### **Present**

Cllr Lockley (Chairman)

Cllr Gibb

Cllr Summers

Cllr Thompson

Cllr Christou

Cllr Mancell

Cllr Thornley

Cllr Knowles

**Absent:** Cllr Ekins; Cllr Allen

#### **In Attendance**

Mrs Alison Biddle, Clerk to the Council

County Cllr Stevens

District Cllr Harris

#### **Public**

Mrs Linda Ridgley, Harbury News

8 Members of the public

**16/144 Apologies:** Cllr Ekins; Cllr Allen

**16/145 Declarations of Interest:**

- Cllr Gibb declared a pecuniary interest in items relating to the Three Arch Bridge at agenda item 10.5 on account of the fact that he is employed by Network Rail.
- Cllr Gibb declared a non-pecuniary interest in agenda item 10.2 regarding the bus route consultation as he resides very close to the bus stops in the centre of the village. He also uses the bus service.

**16/146 Dispensations** - none

**16/147 Public Participation**

#### **The Spinney – Amended Planning Applications**

The new owner of the site wants to extend the plans for the proposed 2 detached houses which are already very large. The parish council was asked to resist any increases in the size of these dwellings.

The applicant's agent explained that any future extensions to the dwellings could have a worse impact than the current proposed amendments. If the amendments are approved, the local planning authority has the power to revoke permitted development rights which would prevent over development of the site in future.

#### **Old New Inn – Planning Application**

The plans are the same as for previous applications except that the other dwellings have been removed leaving just the pub building for conversion. Is it possible to apply restrictions to any future development of the remainder of the site?

**16/148 Minutes**

It was **RESOLVED** to approve the minutes of the ordinary parish council meeting held on Thursday, 24 March 2016 as a true and complete record of that meeting.

## 16/149 Reports from Other Organisations

### 1 **Harbury Library**

An information and Q & A session with guest speakers will take place on the forthcoming EU Referendum.

### 2 **Harbury School Governors - none**

### 3 **Public Safety**

The clerk had received a report of recent burglaries in Mackley Way. The burglars had gained entry by drilling out locks and had taken jewellery only.

### 4 **Southam College**

Academies are being discussed. It is proposed that 3 or 4 schools form an academy trust but it is not possible to mix the Southam primaries, which are church schools, with Southam College.

### 5 **Twinning Association**

Representatives from Harbury have been asked to attend a meeting of groups from different countries about local history on 21 to 23 May 2016. It is unlikely anyone will be able to attend at such short notice.

### 6 **Village Hall**

The official opening of the new extension was a great success. Cllr Stevens and the Lord Lieutenant thought it was excellent. Many thanks to everyone who took part.

### 7 **Harbury Energy Initiative**

The Bishop of Warwick has been to see the E- Car Club. He was very interested in HEI and liked Biblio's café too. There is a speaker attending the next HEI meeting and everyone is welcome.

### 8 **WALC/NALC - none**

### 9 **SDC & WCC**

**SDC** - The meeting about GLH has been organised for 11 May 2016.

**WCC** - The WCC's highways contractor changes with effect from 1 May 2016.

## 16/150 Deppers Bridge

1 **Update** – Nothing to report.

2 **Correspondence** – None

3 **Members' Items** – None

## 16/151 Planning

### 1 **16/00784/FUL**

Proposed two storey rear extensions and alterations to existing roof  
**Sharmer House, Fosse Way**

It was **RESOLVED** to make no representation.

**2 16/00429/FUL**

Proposed conversion of Old New Inn (currently public house and one residential unit) into two dwellings

**Old New Inn, Farm Street**

It was **RESOLVED** to make no objection to the conversion of the pub building into 2 separate dwellings. However, concerns were raised about the lack of a masterplan for the remainder of the site. There were also concerns about the small size of the rear gardens and the location of the bins at the front of the building. It was agreed that Cllr Lockley would draft a formal response which he would forward to the clerk for submission to SDC.

**3 16/01010/VARY**

Proposed variation of condition 2 of planning permission 14/01559/FUL (Change of use of agricultural land to residential and proposed erection of one new dwelling) to allow the addition of a single storey utility room to the rear elevation

**The Spinney, Hall Lane**

It was **RESOLVED** to make no representation.

**4 16/01011/VARY**

Proposed variation of condition 2 of planning permission 14/02492/FUL (Erection of one dwelling and repositioning of garage approved under 14/01559/FUL. Amendments to site access) to allow the addition of a single storey extension and two storey extension to the rear elevation together with a first floor extension over the approved single storey garage.

**The Spinney, Hall Lane**

It was **RESOLVED** to make no representation.

**5 SCOPE/00027**

EIA Scoping request in respect of residential led mixed use development (700 dwellings, 100 bed hotel, primary school)

**Dallas Burston Polo Grounds, Southam Road, Stoneythorpe**

The parish council had no comments to make regarding the EIA scoping request.

**6 15/00976/OUT**

Outline application for construction of residential development of up to 2000 houses and associated infra structure.

**Land at Gaydon/Lighthorpe Heath**

It was noted that a meeting had been organised for 11 May 2016. It was also noted that there is no evidence of sustainable public transport. It was agreed not to make any new comments on this application.

**7 SDC Submission Core Strategy - Consultation on Main Modifications**

It was agreed to make no comments.

**8 Neighbourhood Development Plan**

SDC has commented on the draft plan and has identified some points for clarification. Overall, the comments have been pleasing. Some words need changing and parts of the document need re-ordering but none of this will affect the NDP's progress. The consultant will make the necessary amendments and the revised draft will then be circulated to the PC and the steering group.

**9 Gypsies & Travellers Sites Consultations**

i WDC – there was nothing new to report.

ii SDC – there was nothing new to report.

**10 Other Decisions** – Noted as per appendix A.

**11 Members' Items** - none

## **16/152 Properties**

### **1 Play Areas**

#### **i Climbing Wall**

The Awards4All grant was refused because there was not enough evidence of need. It was agreed that grant funding should continue to be sought.

### **2 Playing Fields**

#### **i Walking Route**

The exact route has now been agreed. A quotation of £8802 had been received for the creation of the path itself. It was **RESOLVED** to place an order for these works to be carried out. Benches and signage will also be required.

#### **iii Meeting with Football Club**

A request has been received from the junior club to install new permanent goals on the pitch nearest the village hall. The council had no objection to this but it was agreed that Cllr Lockley would suggest to the football club that they apply for grant funding to purchase the goals.

### **3 Car Park** - none

### **4 Cemetery**

#### **i. Beech Tree**

The tree surgeon has considered the tree again and does not recommend severe pruning. The clerk was asked to write to resident concerned and inform them accordingly.

#### **ii Soil Removal**

Cllr Summers will liaise with the contractor who is planning to carry out the work at the end of June/beginning of July. She has identified those graves which will be affected and will now personally contact the relatives to explain what will happen. The fencing of the hedge around cemetery corner is to be deferred until later in the year.

### **5 Allotments**

The clerk has arranged to meet the contractor next week to discuss the strimming of the vacant plots and obtain a price for doing this.

As the result of attempts by persons unknown to remove branches from a conifer tree along the allotments track, emergency tree works have had to be carried out as the tree had been left in a dangerous state. This has cost the parish £300. The clerk was asked to write to nearby residents and allotment holders seeking information about the identity of the person responsible. A message will also be put on Facebook.

### **6 Correspondence** - none

### **7 Members' Items**

Cllr Thornley had visited the cemetery while the volunteers group was at work and thought they had done a fantastic job. Cllr Summers was congratulated for all her hard work in organizing the group.

Cllr Summers reported that the Co-op have donated £200 to the Friends of Harbury Cemetery.

Cllr Thompson reported continuing concerns about flooding on the tennis courts. The tennis club has asked the contractors to inspect them.

Progress is being made on the review of the community emergency plan.

## 16/153 Environment

### 1 **Street Lighting – EON Contract**

It was **RESOLVED** to approve the new contract with EON for the electricity supply from 1 May 2016.

### 2 **Village Improvements – Bus Route Consultation**

A report of the recent consultation had been circulated. Over 330 people had responded with the overwhelming majority in favour of retaining the existing route. As a result, the Environment Group is recommending that the route is not changed.

The consultation had raised a number of issues which included the need for stronger enforcement of parking restrictions in the village centre. The clerk will contact SDC and request more visits by traffic wardens. She will also ask for the latest stats regarding parking enforcement. People should be encouraged to make more use of the library car park as well.

It was **RESOLVED** to adopt the recommendation that there should be no change to the route and that the individual responses would remain confidential and be retained until the end of 2016 when they would be destroyed.

### 3 **Traffic Calming** – nothing to report.

### 4 **Tree Survey**

It was **RESOLVED** to order an updated tree survey to be carried out next winter.

### 5 **Three Arch Bridge**

Cllr Gibb did not take part in this discussion, having declared a pecuniary interest.

#### i. Flooding

The problem has been reported to WCC and they are liaising with Network Rail which is responsible for this problem. The parish council can do no more. The new parapet is higher than the proposed one shown to Cllr Lockley which would still have allowed views of the railway line. It has been designed to meet current safety standards and the parish council has no power to do anything about it.

#### ii. Footpath Access

There is a wide path over the bridge on the right hand side which appears to be for access by Network Rail vehicles. Cllr Lockley had pressed for public access but hadn't been successful. Cllr Thornley felt strongly that the path from the bridge to the spinney should be re-opened. However, this has never been an official designated public right of way. Cllr Thornley will do more research to find out if anything can be done about this.

### 6 **Correspondence** - none

### 7 **Members' Items**

The 40mph sign at the junction of Vicarage Lane and Bush Heath Road is still leaning. The clerk will report it again to WCC.

The village name sign on the B4452 has been damaged and needs replacing. The clerk will report this to WCC.

#### **16/154 Finance & General Purposes**

##### **1 Monthly Financial Report**

It was noted that the budget for the playing field and cemetery is already overspent.

##### **2 Insurance Renewal**

It was **RESOLVED** to renew the insurance policy via Came and Company as per the quotation received.

##### **3 Review of Process of Internal Audit**

The working party had reported their recommendations to members. It was **RESOLVED** that the review of the internal audit process had now been completed and the following recommendations were to be adopted:

1. Councillors should be positively encouraged to attend ongoing training in general but specifically in relation to financial matters so that they fully understand their responsibilities.
2. A written audit plan is to be drawn up which will include a timetable for internal audit work.

##### **4 Draft LGPS Discretions Policy**

It was agreed that this document would be reviewed by Cllrs Lockley and Mancell along with the clerk and that a recommendation would be brought to the next council meeting.

##### **5 WW1 Centenary Project**

20 homes have now been identified. It is intended that plaques will be installed on these houses where they still exist or close to where the houses stood. This will provide a very good village trail. The group will be writing to home owners to agree who will maintain the plaque and they will also find out whether planning permission is required for any listed buildings.

##### **6 New Residents' Welcome Pack**

It was agreed that this was a good idea. Cllr Summers will organise this and collate the information. It was agreed to talk to David Wilson Homes about funding.

##### **7 Correspondence – none**

##### **8 Members Items - none**

#### **16/155 Annual Parish Meeting – 12 May 2016**

Councillors were reminded of the need to send the clerk their annual reports without delay. Arrangements were agreed for the provision of refreshments.

#### **16/156 Accounts for Payment**

It was **RESOLVED** (proposed Cllr Knowles, seconded Cllr Thornley) to approve the accounts for payment as per appendix B.

#### **16/157 Reports & Questions** - none

**16/158 Confidential Matters**

It was **RESOLVED** to exclude the public to discuss the following confidential matters;

**1 Cemetery Provision**

The proposed site had been marked on the map and was shown to members. It was agreed to accept the landowner's offer. Cllr Lockley will discuss further with the landowner in order to progress the matter.

**2 Street Light Damage**

There is no record of any previous damage to the street light in question. WCC has advised that the column should be replaced on safety grounds. It was therefore agreed that the parish council should seek to recover the cost from the person responsible for the damage.

**16/159 Date of Next Meeting**

The next ordinary meeting of Harbury Parish Council will be on Thursday, 26 May 2016 at 7.30pm in Harbury Village Hall.

**Meeting closed at 9.50pm**

Signed.....Chairman

Date.....

## APPENDIX A

### Planning Applications – Decisions to be noted 28 April 2016

**Parish Council Responses** (made since last parish council meeting using officer's delegated powers)

- 1 16/00978/FUL  
Two storey rear extension  
**Fairview House, 26 Vicarage Lane**  
No representation
  
- 2 16/01708/FUL  
Demolition and rebuild to section of stone pier and boundary wall to front of site, adjacent to highway  
**Manor Stable, Park Lane**  
No representation
  
- 3 16/00995/TREE  
T1: -T6: - All Leylandii – Felling and removal of trees  
**Manor Stable, Park Lane**  
No representation
  
- 4 16/00893/TREE  
T1: Leylandii – fell  
**The Bungalow, Chapel Street**  
No representation

#### SDC Decisions

- 1 15/03766/FUL  
Proposed erection of a live/work unit  
**37 Deppers Bridge**  
Permission with conditions
  
- 2 16/00609/TREE  
T1: Catalpa Erupestens Purpura tree: Fell  
T2: Cladrastis Sinensis tree; Fell  
**Temple Cottage, Temple End**  
Consent with conditions

#### Appeals

- 1 Appeal ref: APP/J3720/W/15/3134539  
Construction of a new dwelling  
**The Barn Spiers Farm, Chesterton Road**  
Appeal in progress

