

Harbury Parish Council

Minutes of the Ordinary Parish Council Meeting 26 May 2016 at 7.30pm (immediately following the annual meeting) The Farley Room, Harbury Village Hall

Present

Cllr Lockley (Chairman)	Cllr Ekins	Cllr Christou	Cllr Thornley
Cllr Gibb	Cllr Thompson	Cllr Mancell	Cllr Knowles

Absent: Cllr Allen; Cllr Summers

In Attendance

Mrs Alison Biddle, Clerk to the Council
County Cllr Stevens

Public

Mrs Linda Ridgley, Harbury News
5 Members of the public

16/167 Apologies: Cllr Allen; Cllr Summers

16/168 Declarations of Interest: None.

16/169 Dispensations – None.

16/170 Public Participation

Farm Close – proposed development

Representations were received regarding a proposal to build a house in a garden. The parish council was urged to consider the impact on the neighbouring property and the loss of trees. It was noted that a formal planning application has not yet been received and therefore the parish council is unable to comment. If and when a planning application comes forward, there will be a formal public consultation and the matter will be considered by the parish council in the usual way.

16/171 Minutes

It was **RESOLVED** to approve the minutes of the ordinary parish council meeting held on Thursday, 28 April 2016 as a true and complete record of that meeting.

16/172 Reports from Other Organisations

1 Harbury Library

There will be a stall at the carnival. The library is hosting two talks on the referendum with speakers from both sides appearing separately on the 6th and 8th of June. This is not a debate but an opportunity for residents to obtain more information.

2 Harbury School Governors

There is ongoing discussion about academy status. The governors are still of the view that this will proceed despite the Government's recent u- turn on making academy status compulsory.

3 Public Safety - Nothing to report.

4 Southam College

There is to be a special meeting in June to discuss academy status.

5 Twinning Association

Samois had been very involved with the Festival of Europe. The twinning association sent information from the heritage room and about the Shakespeare 400th celebrations.

6 Village Hall

The committee is currently obtaining quotes for the new heating system. The hall floor is to be renovated.

7 Harbury Energy Initiative

It was **RESOLVED** to support HEI's grant application to install PV panels on the library roof. It was noted that if the application is successful, there will be several details which need to be clarified before installation can go ahead. It was also noted that HEI had obtained the consent of the PCC, acting on behalf of the diocese, for the grant application and therefore the installation of PV panels in principle.

8 WALC/NALC - none

9 SDC & WCC

SDC – The ward councillor was not present but it was noted that outline planning permission had been granted this week for the new settlement at GLH.

WCC

- Discussions are continuing re the proposed West Midlands Combined Authority. Cllr Stevens does not support the proposal.
- Cllr Stevens will be meeting with the WCC Highways locality officer to discuss the new contract arrangements for road maintenance.
- It was noted that there had been more accidents along the Fosse Way including one at the Harbury Lane crossroads. It is important that improvements to this junction are carried out before GLH is built. Can Cllr Stevens find out the plans for bringing this forward and what short term mitigation measures can be provided in the meantime?

16/173 Deppers Bridge

1 Update

Cllr Ekins has requested details of the follow up by the police on the HGV monitoring.

2 Correspondence – None

3 Members' Items

The Flying Scotsman will be passing through northbound on 5 June 2016.

16/174 Planning

1 15/04316/REM (amended)

Erection of 75 dwellings together with associated internal roads, parking, landscaping, open space, play areas and all details required by Condition 1 relating to the reserved matters of layout, scale appearance and landscaping.

Land west of Bush Heath Lane

It was **RESOLVED** to make no representation on the proposed amendments.

2 **16/00775/OUT**

Up to 700 dwellings, 99 extra-care units, 80 bed care home, primary school, 100 bed hotel, and associated infrastructure. For full details click on link:

Dallas Burston Polo Grounds, Southam Road, Stoneythorpe

It was **RESOLVED** to object to this application on the following grounds:

- The site is not part of the Core Strategy.
- The proposal is unsustainable socially, economically and environmentally.
- Now that GLH has been approved, and taking into account the several hundred houses already under construction in Southam, there is no need for housing in this location. The proposal is therefore entirely inappropriate.
- There would be a significant detrimental impact on neighbouring communities and would significantly increase traffic.
- There has been inadequate public consultation.

The clerk was asked to draft a response for circulation to members prior to submission to SDC.

3 **Gypsies & Travellers Sites Consultations**

i WDC – there was nothing new to report.

ii SDC – there was nothing new to report.

4 **Neighbourhood Development Plan**

SDC has commented on the draft plan and has identified some points for clarification. Overall, the comments have been pleasing. Some words need changing and parts of the document need re-ordering but none of this will affect the NDP's progress. The consultant will make the necessary amendments and the revised draft will then be circulated to the PC and the steering group.

5 **Other Decisions** – Noted as per appendix A.

6 **Members' Items**

Cllr Thornley had seen a planning notice outside the bungalow in Dovehouse Lane, opposite Lullington Lodge. No new planning applications have been notified to the PC. It was suggested that the notice refers to an existing development site. Cllr Thornley will check it again.

16/175 Properties

1 Play Areas

The repairs to the multi-play unit were completed today. The clerk is now seeking quotes for repairs to the skate park. Cllr Lockley has not yet succeeded in finding grant funding for the climbing wall.

2 Playing Fields

i Walking Route

Cllr Lockley had attended a meeting at WCC to update them on the progress so far. He will attend a further meeting in September when the path has been completed. It is hoped that the work can be carried out in June/July. Benches and signage are required but will be organised on completion of the path.

ii Meeting with Football Club

Cllr Ekins is still waiting to meet with the football club. He has met with GASS this week to discuss various options for this year's bonfire and GASS is now considering those.

3 Car Park

One of the lamp posts is leaning again. This will need monitoring.

4 Cemetery

i Soil Removal

Cllr Summers has now personally contacted almost everyone who will be affected by the work. There are a couple of families for whom we have no contact and further enquiries are being made.

ii Beech Tree

Another letter had been received from the resident concerned. It was agreed that as the time for routinely pruning this tree was coming up, the tree surgeon would be asked to place it at the top of his list.

It was agreed to alter the order of the agenda and item no 15 was discussed next as follows:

iii New Cemetery

The parish council has been offered a piece of land for a new cemetery in Bush Heath Lane by Mr Brian Merriman. It is just less than 3 acres in size and abuts the top corner of the playing field and will be adjacent to and south of the public footpath leading from the playing field to Bush Heath Lane. It was agreed that Cllr Lockley and other members of the council would meet Mr Merriman and his land agent on site in September to mark out the boundary. Mr Merriman will provide a surveyor and fencing. A legal agreement will be drawn up between Mr Merriman and the parish council. The proposal is to maintain it as farm land until it is required by the parish council for development of the new cemetery. This will be a multi-year process which will require detailed planning of the design and layout and planning permission. The clerk will begin researching planning consultants and obtain pre-planning advice from SDC.

5 Allotments

The strimming of the vacant plots has been carried out. One of these has now been rented out. The hedge along the allotments track is looking much improved following the recent work.

6 Correspondence - none

7 Members' Items

16/176 Environment

1 Street Lighting

i Church Lych-gate

The clerk explained that although this was included in the recent order, when the contractor came to install it they discovered that it had a different fitting. The original lantern was subsequently used to replace one more light in Mill Street. Because of the different fitting, this lantern is slightly more expensive than the others. It was **RESOLVED** to place an order for a replacement LED Windsor lantern at a cost of £822.45.

ii Next Tranche of Lights Replacement

It was agreed that the clerk should obtain a formal quote for the second tranche as per the list she had circulated to members. The clerk and Cllr Mancell will examine the budget and reserves carried forward before the council places any order.

iii Proposed Lighting Layout – David Wilson Homes, Bush Heath Lane

24 lights had been proposed which gave a very urban feel. The environment group had discussed this and recommended that approximately 14 lights would be more appropriate for a rural setting. It was proposed to meet with David Wilson Homes to discuss this further and agree the type of lighting and exact locations of columns. Cllr Lockley will organise this with the new working party.

iv Missing Lantern, Bush Heath Lane

A pole mounted lantern (no 2) appears to be missing. The clerk has already reported this but will contact WCC again.

2 Traffic Calming – nothing to report.

3 Correspondence - none

4 Members' Items

A notice has been placed in Harbury News to thank those people who participated in the bus route consultation and to explain that the parish council is asking for more traffic and parking enforcement.

Cllr Thornley has received complaints about the state of the paddock wall in Church Street and also the walls in Hall Lane. This has been reported to SDC's building control officer previously. A surveyor had been out to inspect the walls but they were not found to be dangerous structurally.

16/177 Finance & General Purposes

1 Monthly Financial Report

There were no questions.

2 Internal Audit

The internal audit had been completed. The report had been circulated. There were no problems identified but some recommendations had been made and it was agreed to adopt these, which included:

- The introduction of a fully computerised accounting system.
- A review of the arrangements between the parish council and the sports clubs in respect of the courts sinking fund.

3 Financial Statements 2016

It was **RESOLVED** to approve the financial statements for the year ended 31 March 2016 and they were duly signed by the chairman and the clerk.

4 Annual Return 2016

i Annual Governance Statement

All of the questions in Section 1 of the annual return were answered by the council in the affirmative. It was therefore **RESOLVED** to approve the governance statement which was duly signed by the chairman and the clerk.

ii Statement of Accounts

It was **RESOLVED** to approve the statement of accounts at Section 2 of the annual return which was duly signed by the chairman and the responsible finance officer (clerk).

5 WW1 Centenary Project

The research has now been completed on all 33 names. Now begins the process of writing to 20 householders about the installation of plaques. It has been confirmed that the parish council can apply for listed building consent with the householder's approval. Cllr Gibb will organise this. He will also, with the help of another local resident, organise the design and procurement of the plaques. It is hoped that they will be installed by 11 November 2016.

6 New Residents' Welcome Pack

Cllr Summers has obtained a quote for printing the directory. She has also obtained a donation of envelopes. Ideas for other items to be included in the pack would be welcome.

7 Correspondence – none

8 Members Items - none

16/178 Section 106 Agreement – Land at Bush Heath Lane

The solicitor acting for David Wilson Homes has written to the parish council to offer the transfer of public open space to the parish council's ownership. It was **RESOLVED** not to adopt the public open space on this development. This means that the open space will therefore be managed by a site specific management company to be established by David Wilson Homes.

16/178 Accounts for Payment

It was **RESOLVED** (proposed Cllr Gibb, seconded Cllr Lockley) to approve the accounts for payment as per appendix B.

16/179 Reports & Questions

- Someone will need to collect the cash from the fairground manager for the hire of the field during carnival week. Cllr Mancell will find out if Cllr Summers will be able to help with this again as she did last year.
- The next community forum is at 7.30pm on 15 June 2016 at Southam College.

16/180 Confidential Matters

1 New Cemetery

This item had been discussed earlier in the meeting as it is no longer to be treated as confidential.

16/181 Date of Next Meeting

The next ordinary meeting of Harbury Parish Council will be on Tuesday, 21 June 2016 at 7.45pm in Tom Hauley Room, All Saints Church, Harbury.

Meeting closed at 9.15pm

Signed.....Chairman Date.....

APPENDIX A

Planning Applications – Decisions to be noted 26 May 2016

Parish Council Responses (made since last parish council meeting using officer's delegated powers)

- 1 16/01075/LBC
Installation of an audible intruder alarm system
Wissett Lodge, 10 Church Street
No representation
- 2 16/01227/TREE
Tree works – various
Meadowside, Pirie Close
No representation

SDC Decisions

- 1 16/00629/FUL
Demolition of existing detached outbuilding and attached lean-to. Construction of single storey rear extension to property.
3 Church Terrace
Permission with conditions
- 2 16/00108/FUL
Triple garage with storage area above
Stapenhall Farm, Deppers Bridge
Application withdrawn
- 3 16/00995/TREE
T1: - T6:- All Leylandii – Felling and removal of trees
Manor Stable, Park Lane
Consent with conditions
- 4 16/00665/FUL
Re-modelling of existing dwelling with front and rear extensions
Eastfields Farm, Deppers Bridge
Permission with conditions
- 5 16/00893/TREE
T1: Leylandii – fell
The Bungalow, Chapel Street
Consent with conditions

Appeals

- 1 Appeal ref: APP/J3720/W/15/3134539
Construction of a new dwelling
The Barn Spiers Farm, Chesterton Road
Appeal in progress

