

## **Harbury Parish Council**

### **Minutes of the Ordinary Parish Council Meeting**

**28 July 2016 at 7.30pm**

**The Farley Room, Harbury Village Hall**

#### **Present**

Cllr Lockley (Chairman)

Cllr Ekins

Cllr Christou

Cllr Thornley

Cllr Thompson

Cllr Mancell

Cllr Allen

Cllr Summers

**Absent:** Cllr Gibb; Cllr Knowles

#### **In Attendance**

Mrs Alison Biddle, Clerk to the Council

County Cllr Stevens

#### **Public**

Mrs Linda Ridgley, Harbury News

5 Members of the public

**16/197 Apologies:** Cllr Gibb; Cllr Knowles; District Cllr Harris

**16/198 Declarations of Interest:** None.

**16/194 Dispensations:** None.

#### **16/195 Public Participation**

##### **New Cemetery**

Residents of Ridgley Way raised objections to the proposed site on land off Bush Heath Lane which is within view of their homes. They understand the need for a new burial ground but have concerns about the impact on the countryside, the view from their houses and the value of their property. They would like to work with the parish council but so far they have not been consulted. Why is the parish council considering this location and have any other locations been considered? The residents suggested instead an area of land in the same field which is further away from housing and closer to Bush Heath Road.

The chairman explained that the land in question had been offered by a local landowner just at the point when the council was beginning to consider possible sites for the new cemetery. Many sites around the village are restricted by the railway or planning policies. This site fits the criteria in that it is close to the village and has good access. The council is not yet at the consultation stage and isn't likely to be for some time. There has been no discussion with the landowner regarding legal matters and it hasn't even been established whether the land is suitable for burials. The council and the landowner have agreed that a meeting will take place later this year, after the harvest, to discuss the matter further. At that meeting, the possibility of a different site within the field may be considered. The council agreed to keep residents up to date regarding discussions with the landowner.

##### **Victorian Street Fayre**

A member of the VSF committee was present to answer questions regarding the grant application by the PTA. It was agreed to change the order of the agenda as follows:

##### **16/197 Grant Application – Victorian Street Fayre**

It was **RESOLVED** to award a grant of £2,000 to Harbury School PTA.

##### **16/198 Minutes**

It was **RESOLVED** to approve the minutes of the ordinary parish council meeting held on Tuesday, 21 June 2016 as a true and complete record of that meeting.

## **16/199 Reports from Other Organisations**

- 1 Harbury Library** - Nothing to report.
- 2 Harbury School Governors** - Nothing to report.
- 3 Public Safety** - Nothing to report.
- 4 Southam College**  
50 students who had applied for the next intake had been turned down on appeal.
- 5 Twinning Association**  
Condolences had been sent to Samois following the terrorist attack in Nice.
- 6 Village Hall**  
The floor is to be renovated and will be out of action for a few days. The committee is still looking for funding for the new heating system and the porch. The Sec 106 funds from the Bush Heath Lane development will be available early in 2017.
- 7 Harbury Energy Initiative** - Nothing to report.
- 8 WALC/NALC** - Nothing to report.
- 9 SDC & WCC**  
**WCC**
  - WPD will be installing a power cable along the B4451 through Bishop's Itchington over the summer which will impact on traffic.
  - More budget cuts are due over the next 2 years.
  - The County Councillor grant application forms are now available.
  - The new B4100 dual carriageway opens tomorrow. J12 will be completed soon.
  - Cllr Thornley asked about the drainage problem on the Three Arch Bridge. This has already been reported to WCC and is the responsibility of Network Rail who are dealing with it.

## **16/200 Deppers Bridge**

- 1 Update** - None
- 2 Correspondence** – None
- 3 Members' Items** - None

## **16/201 Planning**

- 1 15/04200/OUT (Amendment)**  
Outline application for construction of up to 1000 dwellings (see link for full details)  
**Land adjacent to the Old Gated Road, Gaydon/Lighthorne Heath**  
The parish council had previously objected and this still stood. It was agreed to make no further comments.

2 **16/01440/FUL**

Proposed erection of 2 no. dwellings

**The Spinney, Hall Lane**

It was **RESOLVED** to object on the following grounds:

- Harbury has already exceeded its quota of new housing within the Core Strategy for a local service village.
- There is no proven local need for these dwellings.
- The development site is outside the village boundary.
- The development site is on agricultural land.
- This site has not been identified for development in either Harbury Parish Plan or the emerging Harbury Neighbourhood Development Plan.
- This is backland development and is against the policies contained within the Harbury Village Design Statement and the Harbury Parish Plan.
- The proposed development is immediately adjacent to an SSSI site and would have an adverse impact on the SSI site.
- The development site is adjacent to the conservation area.
- There is no provision in the Core Strategy for the use of windfall sites.
- The cumulative effect of development will cause a decline in the landscape - Core Strategy 5, Main Modification 16 refers.
- In accordance with Core Strategy 10, main modification 25, there should be limited infilling in local service villages.

3 **16/02415/TPO**

T86: Lombardy Poplar: remove; T87: Lombardy Poplar: remove; T89 Lombardy Poplar: remove

**Harbury Depot, Bishop's Itchington**

It was **RESOLVED** to make no representation.

4 **16/02058/VARY**

Variation of conditions 2 & 4 of 15/01130/FUL to substitute 4 existing plans to facilitate works including movement of garages, removal of a sub -station, external works to the elevation of dwellings (removal of air source heat pumps) and the addition of 2 velux roof lights to plot 4 and enlargement of garages.

**Land at Hillside**

It was **RESOLVED** to object on the grounds that the removal of the air source heat pumps is against the green energy policy contained within the emerging Harbury NDP.

5 **GLH and Treatment of B4100**

It was agreed to make no response to this consultation exercise.

6 **David Wilson Homes, Bush Heath Lane**

i Update from Working Party

The meeting had gone well and David Wilson Homes had agreed to consider the points raised by the working party including the street lighting plan and the funding of notice boards. Notes of the meeting had been circulated. It would be necessary to provide DWH with details of costs for the new boards which are to be specially designed and would bear the logo for the parish council and DWH. It was **RESOLVED** to accept Richard Marshall-Hardy's quote for the design and procurement of the boards and to appoint him as the project manager for this task. It was agreed to include the provision of a new board for Deppers Bridge but to possibly exclude the board outside the school entrance in Mill Street which is believed to be "unofficial".

ii New Road Names

Following a lengthy discussion, it was **RESOLVED** to propose new road names as follows:

- Rainbow Crescent
- Brooks Drive
- Hawtin End
- Overs Grove
- Bird Walk

These are the names of fallen soldiers in WW1 who will not be honoured by a blue plaque as part of the WW1 Centenary Project because the houses where they once lived are no longer standing.

7 **Land off Vicarage Lane – proposed development**

A meeting had taken place with the developer and the notes had been circulated to all members. The proposal is for 8 high specification dwellings, including a thatched stone dwelling. Councillors had outlined the various planning issues with this site. It is expected that a public consultation will take place later in the year and a planning application will be submitted by Christmas.

8 **Gypsies & Travellers Sites Consultations**

- i Update on WDC's proposals – nothing new to report.
- ii Update on SDC's Gypsies & Travellers policy consultation – nothing new to report

9 **Neighbourhood Development Plan**

i Update

All the preparations for the public consultation are in hand. The NDP group will report back to the parish council at the October PC meeting with any proposed amendments to the plan.

ii Public Consultation

It was **RESOLVED** that the pre- submission draft NDP public consultation would begin on 1 August 2016 and run until 23 September 2016.

iii Advertising

The cost of advertising in the Leamington newspapers was considered to be prohibitive and had been confirmed as unnecessary by the NDP officer at SDC. It was agreed that notices would be placed in Harbury News, Bishop's Itchington's Scene and the Southam Advertiser.

10 **Other Decisions** – Noted as per appendix A.

11 **Members' Items** - None

**16/202 Properties**

**1 Play Areas**

i Skate Park Repairs

Three quotes had been sought. Of these, only one company had provided a fully inclusive quote. It was **RESOLVED** to place the order for repairs with Radium Ramps at a cost of £1995.

ii Bench at Deppers Bridge

The bench is loose in the ground and needs reinstating but some of the timbers also need replacing. It was agreed that the bench should be repaired if possible as opposed to replacing it with a new one in view of the fact that it is rarely used. The chain posts along the edge of the car parking area also need repairing/replacing. The handyman will be asked to look at these.

iii Play Area Gate

It was **RESOLVED** to order the installation of a new self-closing mechanism by Wicksteed at a cost of £459.

**2 Playing Fields**

i Walking Route

Work should start next week and will be carried out in sections. It should be completed by the end of August. The signage and the benches will be agreed in the autumn.

ii Meeting with Football Club

No meeting has been arranged yet. Cllr Ekins will follow this up.

iii Bonfire Night – Options

A meeting had taken place with GASS to discuss the damage to the field as a result of transporting the bonfire material and how this can be mitigated in future. GASS have produced a summary of options available which has been circulated to members. It was agreed to use a tractor with large tyres (to spread the load) and a trailer this year. The bonfire material would be loaded into the trailer in the car park so there would be no need for any vehicles other than the tractor to drive across the field thereby minimising the damage. Cllr Ekins will discuss this plan with GASS and the grounds maintenance contractor.

**3 Car Park – nothing to discuss**

**4 Cemetery**

i Soil Removal

The date has not yet been confirmed but work should start next week.

ii New Cemetery - Correspondence

This had already been discussed during the public forum.

**5 Allotments**

BT has rejected the PC's proposal of a community orchard next to the telephone exchange and has decided to formalise its current arrangement with existing allotment holders. Another plot has been rented at the Pineham Farm allotments and it is expected that some more may become available at the end of September. There is currently 1 person on the waiting list.

**6 Correspondence - none**

**7 Members' Items**

Some of the trees in the cemetery look as though they are dying. The clerk will ask the tree surgeon to take a look.

**16/203 Environment**

**1 Street Lighting**

The new lights are on order. There is no further news.

**2 Traffic Calming**

Concerns have been raised re the speeding traffic at Temple End as well as other parts of the village. It was agreed to ask residents if they would be interested in setting up a volunteer speed check team.

### **3 Correspondence**

A request had been received for improved signage to Ridgley Way as the current road sign only identifies Hereburgh Way. The clerk had made some enquiries at SDC who had confirmed that Ridgley Way is not yet adopted so at the moment is still the responsibility of the developer. In addition, it is against SDC's policy to provide "leading to..." signs so if the PC wanted to install such a sign, the cost would have to be met by the parish. The clerk was asked to obtain costs.

### **4 Members' Items**

There is a tree growing out of the base of a wall in Mill Street opposite the Shakespeare which is spreading across the pavement. The clerk will report this to WCC.

There is a conifer hedge in Heber Drive which is spreading across the pavement.

Cllr Thompson has been in contact with WPD about the poor state of the sub-station in South Parade. They are aware that it needs upgrading and will be working on this in due course.

There is a bush at the edge of the Old New Inn car park which is affecting the visibility splay at the junction of Farm Street and Temple End.

## **16/204 Finance & General Purposes**

### **1 Monthly Financial Report**

It was noted that there is £10,000 set aside in the play area budget. Please could its specific intended use be clarified? Could it be used for a climbing wall?

### **2 Extra Grass Cutting**

It was **RESOLVED** to fund up to 2 extra cuts of the verges and cemetery if necessary at a cost of £375 per cut.

### **3 Library Fund**

It was **RESOLVED** to transfer the library reserve fund of £8303 to a National Savings account.

### **4 Grant Application – Harbury School PTA for Victorian Street Fayre**

This had already been dealt with under 16/197.

### **5 LGPS Discretions Policy**

It was **RESOLVED** to adopt the draft policy without amendment.

### **6 Financial Software**

Quotes for 3 different options had been obtained. It was **RESOLVED** to place an order with Edge IT Systems which would include a shared licence with BIPC to save on costs. Separate access arrangements for the security of each council's information and data would be provided.

### **7 WW1 Centenary Project**

Cllr Gibb had provided a written update which had been circulated. In order to progress the next stage of the project, which is the design and purchase of the blue plaques, it was **RESOLVED** to delegate authority to the clerk to select the most appropriate quote in consultation with the project team and to place the order for purchase of the plaques. It is hoped that they can be installed by 11 November 2016.

### **8 Correspondence – none**

**9 Members Items - none**

**16/205 WCC Public Consultation – Statement of Community Involvement**

It was agreed to make no response to this consultation regarding the mineral development framework.

**16/206 Commonwealth Day 2017**

It was agreed to defer this item for discussion at the September PC meeting.

**16/207 Local Council Award Scheme**

It was agreed to work toward achieving the “Gold” level.

**16/208 Accounts for Payment**

It was **RESOLVED** (proposed Cllr Summers, seconded Cllr Allen) to approve the accounts for payment as per appendix B.

**16/209 Reports & Questions - none**

**16/210 Confidential Matters - none**

**16/211 Date of Next Meeting**

The next ordinary meeting of Harbury Parish Council will be on Thursday, 22 September 2016 at 7.30pm in Harbury Village Hall.

**Meeting closed at 9.54pm**

Signed.....Chairman      Date.....

## APPENDIX A

### Planning Applications – Decisions to be noted 28 July 2016

**Parish Council Responses** (made since last parish council meeting using officer's delegated powers)

- 1 16/01895/FUL  
Extension to existing stables  
**Meadow Farm, Bush Heath Road**  
No representation
- 2 16/01736/FUL  
Proposed part two-storey part single-storey front extension, single storey side extension and rear bay window.  
**3 Manor Road**  
No representation
- 3 16/01473/FUL  
Front porch and single storey rear extension  
**46 Frances Road**  
No representation

#### SDC Decisions

- 1 16/01680/FUL  
Erection of a barn for agricultural purposes  
**Stapenhall Farm, Deppers Bridge**  
Permission with conditions
- 2 16/01534/FUL  
Single storey extension to south elevation  
**Highfield, Deppers Bridge**  
Permission with conditions
- 3 16/01970/TREE  
T1: Ash; fell  
**Scout Hut, High Street**  
Application withdrawn
- 4 15/04316/REM  
Erection of 75 dwellings, together with associated internal roads, parking, landscaping, play areas and all details required by Condition 1 relating to the reserved matters of layout, scale, appearance and landscaping.  
**Land west of Bush Heath Lane**  
Approval
- 5 16/00784/FUL  
Proposed two storey rear extensions and alterations to existing roof  
**Sharmer House, Fosse Way**  
Permission with conditions

- 6 16/01795/TREE  
T1: conifer: fell; T2: conifer: fell; T3: Robinia: fell; T4: holly: fell  
**4 Church Terrace**  
Consent with conditions
- 7 16/01010/VARY  
Proposed variation of condition 2 of planning permission 14/01559/FUL to allow the addition of a single storey utility room to the rear elevation  
**The Spinney, Hall Lane**  
Permission
- 8 16/01011/VARY  
Proposed variation of condition 2 of planning permission 14/02492/FUL to allow the addition of a single storey extension and two storey extension to the rear elevation together with a first floor extension over the approved single storey garage  
**The Spinney, Hall Lane**  
Permission
- 9 16/01736/FUL  
Proposed part two-storey part single-storey front extension, single storey side extension and rear bay window.  
**3 Manor Road**  
Permission with conditions

