

## Harbury Parish Council

### Minutes of the Ordinary Parish Council Meeting 26 January 2017 at 7.30pm The Farley Room, Harbury Village Hall

#### **Present**

Cllr Lockley (Chairman)	Cllr Christou	Cllr Gibb	Cllr Knowles
Cllr Thornley	Cllr Allen	Cllr Summers	Cllr Mancell

**Absent:** Cllr Ekins; Cllr Thompson

#### **In Attendance**

Mrs Alison Biddle, Clerk to the Council  
District Cllr Jacqui Harris  
County Cllr Bob Stevens

#### **Public**

Mrs Linda Ridgley, Harbury News  
Members of the public: 8

**17/7 Apologies:** Cllr Ekins; Cllr Thompson

#### **17/8 Declarations of Interest**

Cllr Christou declared a personal interest in the planning application for Mill Street at 8.4 on account of the fact that he knows the architect.

**17/8 Dispensations:** None.

#### **17/9 Public Participation**

#### **Building Site, Dovehouse Lane**

A resident was concerned about the building work which is underway and was hoping that this matter would be included on the agenda. The chairman had already raised this with the clerk who had contacted the planning enforcement officer today. They will make a site visit to ensure that the building work is proceeding in accordance with the approved plans.

#### **17/10 Minutes**

- 1 It was **RESOLVED** to approve the minutes of the ordinary parish council meeting held Thursday, 24 November 2016 as a true and complete record of that meeting.
- 2 It was **RESOLVED** to approve the minutes of the extraordinary parish council meeting held Thursday, 1 December 2016 as a true and complete record of that meeting.
- 3 It was **RESOLVED** to approve the minutes of the extraordinary parish council meeting held Thursday, 5 January 2017 as a true and complete record of that meeting.

#### **17/11 Reports from Other Organisations**

##### **1 Harbury Library**

The AGM takes place on 13 March 2017.

##### **2 Harbury School Governors**

A number of objections have been received in response to the current consultation on the proposed admissions policy for Southam College. The consultation ends next week.

##### **3 Public Safety – none**

#### **4 Southam College**

It was emphasised that the college has not become an academy yet. Once it has become an academy it can become a multi academy trust. The current admissions consultation was organised without the knowledge of the governors. The governors will meet in February and a decision will be made then. The consultation has had a serious impact on the community with 5 pupils being withdrawn from village schools and being sent to a Southam school as a result. The diocese is considering setting up its own MAT.

#### **5 Twinning Association** – Nothing to report.

#### **6 Village Hall**

The next rural cinema event is on 11 February 2017 when 'Bridget Jones' Baby' will be shown.

#### **7 Harbury Energy Initiative** - Nothing to report.

#### **8 WALC/NALC** - Nothing to report.

#### **9 SDC & WCC**

##### **SDC**

- The next community forum is on 15 March 2017
- SDC has recently met with the CCG. They have been reassured that the changes in South Warwickshire will not be as dramatic as those in Oxfordshire. The discussions are ongoing.
- Rural crime has been given a priority.

##### **WCC**

- The chief executive retires next week and won't be replaced until after the May elections.
- The budget debate takes place next week. The council needs to save a further £60 million over the next 3 years. Council tax will be increased by approximately 3.9%. There will be cuts to children's centres.
- Cllr Stevens is hoping that with all the new housing development, there will be improvements to the Harbury Lane/Fosse Way crossroads and he will continue to press for this.
- The M40 J12 improvements have now been completed.
- The community grants scheme will continue next year.

#### **17/12 Deppers Bridge**

##### **1 Update** - None

##### **2 Correspondence** – None

##### **3 Members' Items**

It was noted that the playing field car park is being used by local residents which has damaged the surface and made it very muddy. It was agreed not to put down any stones to improve the surface as this would only encourage more parking.

#### **17/13 Planning**

##### **1 16/03868/FUL**

Demolition of existing single storey garage and carport and erection of single storey extension

##### **6 South Parade**

It was **RESOLVED** to make no representation.

- 2 **16/03881/REM**  
Application for approval of reserved matters relating to appearance, landscaping, layout and scale for the nature reserve, pursuant to outline planning permission 13/03177/OUT  
**Former Harbury Cement Works**  
It was **RESOLVED** to make no representation.
- 3 **16/03417/FUL**  
Extension of caravan site to provide 20 timber lodge style caravans for holiday occupation any time of the year, connection to services, construction of gravel access road and 20 concrete bases with landscape planting (change of use of land for the stationing of caravans).  
**Harbury Fields Farm, Middle Road**  
It was **RESOLVED** to support this application on the grounds that it is a sustainable development which supports local business and tourism.
- 4 **16/04071/FUL**  
Single storey rear extension, addition of windows to side elevation and minor alterations to the front elevation  
**53 Mill Street**  
It was **RESOLVED** to make no representation.
- 5 **17/00041/VARY**  
Vary condition 2 to approve revised drawing. Relocate pantry to form an open plan sitting area. Replan the existing boot room to contain a utility. Refurbish and connect the remaining outbuildings (via new internal door) to form games room.  
**Wissett Lodge, 10 Church Street**  
It was **RESOLVED** to make no representation.
- 6 **Warwickshire Minerals Plan (2017-2032) Public Consultation**  
It was **RESOLVED** to make no representation.
- 7 **Old New Inn – Proposed Development**  
There had been a further meeting between members of the planning group and the developer who updated members on his plans. Members encouraged him to hold a public exhibition. Members have expressed no view at the moment. The council is waiting for the planning application to come forward which will then be considered by the full council in the usual way.
- 8 **Neighbourhood Development Plan**  
The second public consultation will run from 6 February 2017 to 20 March 2017. The relevant documents are currently being prepared. The formal notices will be published in due course and will be placed in the March edition of Harbury News as well as on village notice boards and the council's website.
- 9 **David Wilson Homes – Bush Heath Lane**  
i Street Light Layout  
The proposed layout has been revised in accordance with the parish council's request. The number of lights has been reduced although the development will still have more lights than other areas of the village. DWH has said that in view of the reduction in the number of lights, the parish council must take responsibility for the lighting layout design under the CDM regulations which means that potentially the parish council could be liable if there was an accident. Councillors considered that as the number of lights was still greater than elsewhere in the village, this risk was very small.  
  
It was **RESOLVED** to approve the proposed revised layout design and accept responsibility subject to a caveat that house buyers be informed by DWH that the layout design was revised

by the parish council, and that they, as buyers, should familiarise themselves with the street lighting design before completing their purchase

ii Building Stone Colour

The parish council has made a formal complaint to SDC who have apologised for the mistake. DWH has agreed to build the remaining stone houses in a lighter coloured stone. The parish council did not feel that it could take any further action.

10 **Hillside Development – Street Naming**

SDC has asked the parish council to suggest a name for the new development. It was **RESOLVED** to put forward the name “Treen’s Close”.

11 **Harbury Cement Works - New Surgery**

The consultant is still working with the doctors to produce a business plan for submission to the CCG. A decision is expected at the end of February.

12 **Gypsies & Travellers Sites Consultations – Nothing to report.**

13 **Delegated Responses – Noted as per appendix A.**

14 **Members’ Items**

Several people had attended the DWH launch at Oakfields in Bush Heath Lane today. Two houses had already been sold. The chairman had enquired about the Sec 106 money as some is due now and some on the first occupation. He has asked DWH to let the parish council know when they have paid the money so that the PC can follow it up with SDC/WCC.

**17/14 Properties**

**1 Play Areas – nothing to report**

**2 Playing Fields**

i New Path

The proposed location of the bench closest to Ridgley Way was discussed again. It is not directly overlooking anyone’s garden. It was therefore agreed to install it in the original proposed location. The chairman will reply to the resident who asked for the location to be reviewed. It was also agreed that in accordance with the contractor’s advice, the benches should be bolted to the ground. The clerk will ask the contractor to install them as soon as possible.

The signage for the path was also discussed. It was agreed that Cllrs Lockley, Knowles and Mancell would find a suitable location. The design, including the art work, also needs to be considered

ii Junior Football Goals

A request has been received from the junior football club for the goals on the smallest pitch to be replaced. It was unclear whether the club requires funding or just permission to install them. It is possible that any new goals would have to be removed at the end of each season and stored somewhere. It was agreed that Cllr Lockley would discuss further with the club and report back at the next PC meeting.

**3 Car Park**

The white lines are fading. This will need to be discussed later in the year.

#### 4 Cemetery

i New Burial Ground  
Cllr Lockley has not followed this up yet.

ii Risk Assessment

The clerk reported that Cllr Ekins had raised a concern about the fact that it is now several years since a risk assessment was carried out on the memorials. The clerk advised that the risk assessment should not only include the memorials but all risks. It was agreed in principle that a new risk assessment should be carried out but the clerk was asked to research first what that would involve in terms of testing the memorials.

Cllr Summers reported that there had been a complaint about a tree growing on a grave which she was dealing with. She had also been offered a 10ft tall chestnut tree for planting in the cemetery. The tree surgeon advised that the cemetery was not a suitable place for such a large tree and there were no other suitable places in the village either. It was agreed that Five Ways would be a suitable location.

5 Allotments - Nothing to report

#### 6 Village Notice Boards

Several quotes for different designs had been obtained and these had been circulated. It was **RESOLVED** to select the quote from Harry Stebbing whose boards were made from solid oak. The total cost to replace all the notice boards in the village, including the one outside the school and the provision of a new board at Deppers Bridge, is estimated at £8091 plus the cost of installation. It is hoped that DWH will sponsor the new boards. Cllr Lockley will discuss this with them.

7 Correspondence - none.

8 Members' Items - none

#### 17/15 Environment

1 **Street Lighting** – nothing to report

#### 2 **Traffic & Transport**

Cllr Gibb had been liaising with Stagecoach and WCC and had prepared a proposal for a travel scheme for 14-19 year olds to be subsidised by the parish council. It was **RESOLVED** to adopt the proposed scheme as per appendix C. Cllr Gibb will discuss further with Stagecoach to take the scheme forward.

3 **Members' Items** - none.

#### 17/16 Finance & General Purposes

##### 1 **Budget 2017-18**

i Church Memorial Garden Project

It was **RESOLVED** to support funding of £12,600 towards the creation of a new memorial garden for the interment of ashes and the benefit of all residents subject to approval of the 2017-18 budget.

ii Playing Field Mowing

It was **RESOLVED** to accept the quote of £55.00 per mow from 1 April 2017.

iii Budget

It was **RESOLVED** to approve the budget for 2017-18 (to include £12,600 funding for the memorial garden) as per appendix E.

iv Precept

It was **RESOLVED** to set the precept for 2017-18 at £104,952.

v Burial Fees

It was **RESOLVED** to approve the new burial fees from 1 April 2017 as per appendix D.

**2 Monthly Financial Report**

There were no questions.

**3 WW1 Centenary Project**

i Blue Plaques

The blue plaques had been received and are awaiting installation. A builder will be appointed within the next few days. Various events are planned to mark the completion of the project. The new website is ready to go.

ii 2018 Centenary Commemoration

It was agreed to register to take part in the official commemoration in 2018. Cllr Gibb volunteered to be the council's point of contact.

**4 Correspondence – none.**

**5 Members Items**

Cllr Lockley will submit his overdue quarterly report to the Harbury News.

**17/17 Emergency Plan Review**

The draft plan had been circulated. Additional contact details for the clerk and some councillors need to be added. It was **RESOLVED** to adopt the draft emergency plan subject to the above amendments.

**17/18 Royal Garden Party**

It was agreed to nominate Cllr Lockley.

**17/19 Accounts for Payment**

It was **RESOLVED** (proposed Cllr Summers, seconded Cllr Allen) to approve the accounts for payment as per Appendix B.

*Cllr Mancell left the room for 2 minutes.*

**17/20 Reports & Questions**

- The next Councillors' Corner is due. This will be on the agenda next month.
- It was agreed that Cllr Summers could use the council's display boards for the netball club's celebrations.

**17/21 Confidential Matters**

It was **RESOLVED** to exclude the public and press in view of the confidential nature of the business to be transacted in accordance with Sec 100A of the Local Government Act 1972.

**1 Staff Matters**

- i It was **RESOLVED** to implement the national pay award in respect of the clerk's salary from 1 April 2017.

ii It was **RESOLVED** to fix the salary for the minute secretary at £10.00 per hour.

**2 Damaged Street Light**

There had been some further communication from the insurance company. The clerk had taken advice on progress so far. It was agreed that a strongly worded letter should be sent to the insurance company setting a deadline for settlement of the claim in full.

**17/22 Date of Next Meeting**

The next ordinary meeting will be held on 23 February 2017 at 7.30pm in Harbury Village Hall.

**Meeting closed at 9.55pm**

Signed.....Chairman      Date.....

## APPENDIX A

### Planning Applications – Delegated Responses 26 January 2017

- 1 16/04058/TREE  
T1 – Apple - Fell  
**Honeysuckle Cottage, Hall Lane**  
No representation
  
- 2 16/03978/TREE  
T1: Unknown species; remove back to fork part of one limb overhanging neighbouring garden.  
Remove part of one limb to clear garage. Reduce overall crown by 30%.  
**41 Farm Street**  
No representation
  
- 3 16/03319/FUL  
Single storey extension to existing greenhouse building  
**South Fosse Farm, Fosse Way**  
No representation
  
- 4 16/03221/FUL  
Two storey and single storey extension to rear  
**Fairview House, 26 Vicarage Lane**  
No representation





## APPENDIX C

PAPER TO: HARBURY PARISH COUNCIL

DATE: 26th JANUARY, 2017

FROM: COUNCILLOR CHRIS GIBB, CHAIR, ENVIRONMENT COMMITTEE

SUBJECT: BUS USE INCENTIVE PLAN

### 1. Purpose of Paper

This paper is to propose a scheme to encourage bus use amongst villagers, particularly young people, to support the long-term retention of our service.

### 2. Background

In 2016 Stagecoach decided the hourly bus service serving the village could no longer operate commercially, and advised the County Council that the service would terminate on 17<sup>th</sup> December. The County council consulted on alternatives, and tendered a new service, which Stagecoach won. A new service, operating every two hours, commenced on 18<sup>th</sup> December, provided mostly by the 665 service. The service is operated by a single bus all day, and appears to be more reliable than previously; though like all traffic it is subject to delay from congestion in Leamington.

The 665 bus connects Harbury with Leamington town centre, Bishops Itchington, Southam and Napton, Monday to Saturday. There is a Sunday 67A service that connects Harbury with Leamington town centre, the Shires Shopping Park and Bishops Itchington. On Saturdays and Good Friday there is a bus from Harbury to Banbury, offering a shopping trip there. On Friday and Saturday evenings there are 64/64A services between Harbury and Leamington, with the last service leaving Leamington Upper Parade at 11.30pm.

Current fares are as follows:

#### OFF PEAK FARES HARBURY - LEAMINGTON – after 0900 Monday to Friday, and all day Saturday, Sunday and Bank Holidays

Passenger	Single	Return
Adult (age 15 and over)	£4.20	£6.35
Child (age 5 to 14)	£2.80	£4.25

#### PEAK FARES HARBURY – LEAMINGTON – before 0900 Monday to Friday

Passenger	Single	Return
Adult (age 15 and over)	£4.20	£7.10
Child (age 5 to 14)	£4.20	£7.10

Further tickets are available for groups, such as the Leamington & Warwick Dayrider Plus, which enables a group of up to two adults and three children, or three adults, to travel in the area together for a day, for £14.90. Scholar megarider tickets are available for £482 for a year's school days, and Warwickshire College student tickets are available for £535 for a year's college days.

The full service is shown in an appendix to this paper. Usage numbers are similar to before, and remain low. If we are to retain a bus service in the long term, we need to work with Stagecoach and the County Council to encourage use, particularly off peak. Councillor Thompson and I met with them on 4<sup>th</sup> January to discuss how we might do this.

The two market segments in the village where there is probably an opportunity to increase use are amongst teenagers and seniors. This paper proposes how we might do this.

### **3. Two-for-One initiatives**

Following discussions we have finalised the following proposal to promote off peak bus use amongst villagers. This proposal is a single package – it cannot be progressed only in parts.

“Two-for-one” vouchers are simple way to encourage use with a discount. When two people travel together, one pays their fare and the second person travels free. The two people must travel out and back together.

#### **3.1 First Phase Two-for-one: March, 2017**

Stagecoach have proposed to do a two-for-one offer during March, largely at their expense and revenue risk. We will be responsible for distribution of the voucher and a timetable. It is proposed to distribute 922 vouchers and timetables with the March Harbury & Ladbroke News on 4<sup>th</sup> March, which will cost the parish council £67. The two-for-one vouchers will be available for anyone to of any age to use, and valid after 0900 on Monday to Friday, and all day Saturday, Sunday and bank holidays, until and including 9<sup>th</sup> April, 2017.

#### **3.2 Second Phase Two-for-one: from April, 2017**

First phase will be followed by a further two-for-one offer targeted at the teenagers in our village. We will buy 450 vouchers from Stagecoach entitling 14-19 year olds, of which we have approximately 225 living in the village. These will cost the parish council £3.15 each, totalling £1,417.50. These vouchers will be distributed only through Harbury Library, on presentation of proof of age and identity, such as a local school identity card, in order to encourage village teenagers to visit the library, and a record will be kept to limit the vouchers to two per young person. The vouchers will be valid after 0900 on Monday to Friday, and all day Saturday, Sunday and bank holidays for twelve months from 1<sup>st</sup> April, 2017 to 31<sup>st</sup> March, 2018. It is proposed to distribute up to 250 from the library from 1<sup>st</sup> April, and a further 250 from 8<sup>th</sup> July, 2017, to ensure they are available for both the Easter and Summer school holidays. The offer will be advertised in the April Harbury & Ladbroke News, on the parish council website and Facebook.

### **4. Seniors**

Seniors over the age of 65 are entitled to a nationwide free bus pass, valid on off peak bus services, which in Warwickshire is after 0900, Monday to Friday, and all day Saturday, Sunday and Bank Holidays. When the bus pass is used from Harbury, funds pass from central government to the county council, who in turn pay Stagecoach and the income is attributed to our bus service.

The county council advises us that approximately 556 seniors in the CV33 postcode area have bus passes, but we cannot tell how many use them. It is likely that not all seniors in our village use their free bus pass regularly.

It is proposed to use one of the Saturday Tom Hauley Room Coffee mornings in April to promote the bus pass, the bus journeys possible from Harbury and to help seniors to fill in the application form at the event. The event will be advertised in advance in the Harbury & Ladbroke News. It is expected that the county council and Stagecoach will support this event with material to promote the bus service.

### **5. Feedback**

We will collect information about the take up of the offers and report this back to the parish council later in the year.

### **6. Recommendation**

The parish council is asked to approve £1,484.50 to be spent on this bus use incentive plan during 2017/18.

## APPENDIX D

### Harbury Cemetery Fees 1 April 2017

Fees fixed under Article 15 of the Local Authorities' Cemeteries Order 1977. The fees set out below apply where the person to be interred or in respect of whom the right is granted is, or immediately before death was, an inhabitant or parishioner of the parish of Harbury.

In all other cases the fees will be **doubled**, except where the exclusive right of burial in the grave in question was acquired by a parishioner who no longer lives in the parish.

#### **PART 1 - INTERMENTS – The fees indicated for the various items**

- do not include the digging of the grave.
- apply only where the interment is made within the times specified in the current rules and regulations for the burial ground, or on the certificate of a coroner or registered medical practitioner that immediate interment is necessary. In any other case an additional fee of £20.00 is payable.
- apply provided that the interment is made within fifteen minutes of time arranged with the clerk of the council. If not so made an additional fee of £20.00 is payable

#### **For the interment of:**

The body of a stillborn child	£20.00
The body of a child whose age at the time of death did not exceed 5 years	£20.00
The body of a person whose age at the time of death exceeded 5 years	£130.00
Cremated remains in a grave	£105.00
Scattering of ashes	£25.00

#### **PART 2 – EXCLUSIVE RIGHTS**

Per plot 8ft X 4ft (including Deed of Grant)	£160.00
Per plot 4ft X 4ft for the interment of cremated remains	£55.00

#### **PART 3 – MONUMENTS, GRAVESTONES & INSCRIPTIONS**

For the right to erect or place on a grave in respect of which the Exclusive Right of Burial has been granted:

#### **Flat stone (where permitted)**

Not exceeding 1ft x 1ft	£55.00
Exceeding those dimensions above but not exceeding 7ft x 3ft 6ins	£130.00

#### **Headstone & plinth**

Not exceeding 3ft 6ins high x 3ft 6ins wide and 18ins thick	£105.00
Exceeding those dimensions above where permitted	£240.00
<b>Vase</b> not exceeding 15ins in height	£25.00

#### **Inscriptions**

The fees indicated for the various heads of this part include the first inscription.

For each additional inscription after the first	£25.00
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**Search of burial register** by council staff no charge

Harbury Parish Council herewith fixes and settles the fees set out above at the meeting of the parish council held on 26 January 2017 in respect of Harbury Cemetery in place of fees fixed on the 23 January 2014.

**APPENDIX E**  
**Harbury Parish Council**  
**Budget 2017 -18**

Budget Heading	2015-16 Actual Spend	2016-17 Budget	2016-17 Spend			Inflation uplift	C/f from 2016-17	2017-18 Budget
			Actual to 31/12/16	Forecast for 3 months ending 31/3/17	Total			
Budget Heading						0.0%		
<b>Open spaces</b>								
Contract maintenance	4,292	4,500	3,219	1,073	4,292	0.00%		4,315
Additional grass cutting	-	-	375	-	375			750
Tree maintenance	-	500	590	-	590			500
Purchase of new equipment/trees	700	700	-	150	150			500
Misc maintenance	473	550	292	-	292			500
<b>Total open spaces</b>	<b>5,465</b>	<b>6,250</b>	<b>4,476</b>	<b>1,223</b>	<b>5,699</b>	-	-	<b>6,565</b>
<b>Playing fields &amp; car park</b>								
Contract maintenance	1,800	1,900	1,150	375	1,525	0.00%		1,524
Add grass cutting /m'nance/ trees	838	500	1,128	-	1,128			750
Equipment inspection/maintenance	956	5,000	3,012	2,500	5,512			5,000
Purchase of new equipment	24,967	10,000	10,479	1,500	11,979		-	12,000
Grass cutting playing fields	1,234	1,300	1,188	112	1,300			1,300
Car park	461	500	30	150	180			500
Tennis & Netball Courts	1,078	-	-	-	-			-
<b>Total playing fields &amp; car park</b>	<b>31,334</b>	<b>19,200</b>	<b>16,987</b>	<b>4,637</b>	<b>21,624</b>	-	-	<b>21,074</b>
<b>Non-estate roads</b>								
Contract maintenance/leaf, litter clear	1,600	1,700	1,200	400	1,600	0.00%		1,624
Additional leaf clearance	-	100	-	-	-			100
<b>Total non-estate roads</b>	<b>1,600</b>	<b>1,800</b>	<b>1,200</b>	<b>400</b>	<b>1,600</b>			<b>1,724</b>
<b>Other</b>								
PC's Contribution to sinking fund	1,870	1,870	-	1,870	1,870			1,870
BMX track	225	320	200	75	275			300
Grants	5,000	5,000	3,318	1,682	5,000			5,000
Village hall/community buildings	15,000	5,000	-	-	2,400			-
Memorial Garden Project	-	-	-	-	-		2,600	10,000
WW1 Project	-	-	-	-	-			-
Purchase village assets/other purchase	3,364	2,000	-	2,000	2,000			500
Village centre improvements	-	3,000	-	3,000	3,000			500
Traffic calming/transport	-	-	-	-	-			1,500
<b>Total other</b>	<b>25,459</b>	<b>17,190</b>	<b>3,518</b>	<b>8,627</b>	<b>14,545</b>	-	2,600	<b>19,670</b>
<b>Administration</b>								
Salaries	12,553	12,803	9,840	3,231	13,071	0.00%		14,428
Employer's NI	578	800	491	159	650			700
Staff Pensions		2,800	2,132	699	2,831			3,160
Printing & stationery	517	600	303	200	503			550
Advertising/website communications	128	650	654	100	754			800
Postages/Telephone/Broadband	440	520	235	250	485			520
Room hire	152	500	141	150	291			350
Insurance	1,499	1,600	1,585	-	1,585			1,600
Subscriptions	890	900	872	-	872			900
Audit fees	700	1,000	780	380	1,160			1,200
Office equipment	199	1,000	532	-	532			1,000
Bank charges	4	-	-	-	-			-
Bank transfer to deposit	-	-	-	-	-			-
Training	229	500	75	150	225			350
Councillors' allowances	3,325	3,500	-	3,500	3,500			3,500
Other expenses	657	500	367	100	467			500
NDP	8,949	5,000	1,478	2,100	3,578			2,000
Parish office	3,733	4,000	2,780	1,000	3,780			4,000
Election expenses	753	-	-	-	-			-
<b>Total administration</b>	<b>35,306</b>	<b>36,673</b>	<b>22,266</b>	<b>12,019</b>	<b>34,285</b>	-	-	<b>35,558</b>
<b>Allotments</b>								
Rent	975	650	325	-	325			650
Repairs/maintenance/water charges	1,467	1,500	1,659	50	1,709			1,500
<b>Total allotments</b>	<b>2,442</b>	<b>2,150</b>	<b>1,984</b>	<b>50</b>	<b>2,034</b>	-	-	<b>2,150</b>
<b>Cemetery</b>								
Contract maintenance	1,800	1,880	1,350	450	1,800	0.00%		1,824
Additional grass cutting	-	-	-	-	-			-
Repairs/maintenance incl trees	1,670	2,250	6,155	425	6,580			2,000
Rates	382	380	-	382	382			380
New cemetery project		5,000	-	-	-		5000	5,000
Misc	245	-	428	100	528			-
<b>Total cemetery &amp; churchyard</b>	<b>4,097</b>	<b>9,510</b>	<b>7,933</b>	<b>1,357</b>	<b>9,290</b>	-	5,000	<b>9,204</b>

