



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 23 May 2024 at 7.45pm
The Farley Room, Harbury Village Hall, CV33 9JE

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned above a horizontal line.

Alison Biddle PSLCC
Clerk to the Council
16 May 2024

[2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL](https://www.harbury-pc.gov.uk)
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AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting any dispensation requests relating to agenda items.

4. Minutes

To approve the minutes of the ordinary meeting held on 25 April 2024.

5. Casual Vacancy

To formally declare a vacancy for a parish councillor following the resignation of Cllr Dominick.

6. Public Participation

Members of the public may raise any matter relating to items on the agenda.

7. Community Grants

To consider application from Harbury Toddler Group for £60 for a parachute.

8. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 Harbury Village Club & Institute
- 8 SDC & WCC

9. Planning

To consider the following planning matters:

- 1 [Planning ref 24/00966/FUL - Stapenhall Farm, Orchard Cottage, Deppers Bridge](#)
Proposed detached garage.
- 2 [Planning ref 24/00975/OUT - Land north of Hall Lane](#)
Outline application for the erection of 1 no. self-build dwelling and creation of natural wildlife habitat including wetland area (access submitted with all other matters reserved).
- 3 [Planning ref 24/00783/FUL and 24/00784/LBC - The Homestead, Crown Street](#)
To rebuild damaged/fallen section of stone boundary wall and to rebuild leaning wall section.
- 4 [Planning ref 24/01055/FUL - 13 Manor Road](#)
Ground floor rear extension together with first floor rear extension above existing ground floor accommodation.
- 5 [Planning ref 24/00930/TREE - Montgomery House, Mill Lane](#)
T1 Monterey cypress - Fell
N.B. This to review the delegated response of objection submitted on 13 May 2024.
- 6 [Planning ref 24/00919/FUL - 31 Deppers Bridge](#)
Single storey rear extension

- 7 Delegated Responses – to note as per appendix A.
- 8 Street Trading - [Licence ref 24/00489/STCON](#)
To comment on licence application for Nally's Jamaican Jerk & Grill

10. Future Energy Project

- 1 UKSPF Grant - Car Park Extension
 - a) To consider grasscrete accessibility and safety issues.
 - b) To review replacement hedge planting.
 - c) To receive update on any other outstanding issues relating to recent works.
 - d) To approve payment of final invoice.
- 2 Main Project - to give formal permission to WCC to proceed.

11. Properties

- 1 Playing Fields
 - a) Skate park refurbishment – to consider the future of this project
 - b) Perimeter path – to receive update on maintenance
 - c) Car park – to consider request for new signage re residential area
- 2 Pineham Farm Allotments
 - a) To receive update on well-being project
 - b) To discuss rent review by WCC
- 3 Hall Lane Allotments
 - a) To review wall inspection report and agree next action.
 - b) To discuss clearance of vegetation and debris from site.

12. Environment

- 1 Replacement of stiles at Bridge End Farm – to receive update
- 2 To receive update on removal/replacement of stiles on footpath SM62a/SM62
- 3 Bush Heath Road/Butt Lane traffic – to receive update on extension of 40mph limit.

13. Climate Change

To discuss future of this group.

14. Finance & General Purposes

- 1 To receive budget report.
- 2 To receive bank reconciliation report for 30 April 2024.
- 3 To approve transfer of £160 from tennis courts fund to current account for water pipe.
- 4 To discuss review & preparation of new NALC model financial regulations for adoption.
- 5 To adopt risk register.

15. Accounts for Payment

To approve the accounts for payment as per appendix B.

16. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

17. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To discuss correspondence re broken garden slabs.
- 2 To consider re-evaluation of clerk's job & salary review.
- 3 To discuss appointment of general maintenance person.

18. Date of Next Meeting

The next ordinary meeting of the parish council will be held at 7.30pm on Thursday, 27 June 2024 at Harbury Village Hall.

APPENDIX A

Planning Applications – Delegated Responses 23 May 2024

- 1 [Planning ref 24/00877/FUL – 21 Bush Heath Lane](#)
Demolition of existing single storey extension to the rear of the existing house. Construction of a two storey extension to the rear of the existing house. New window to the front of the house.
No representation

- 2 [Planning ref 24/00749/FUL – Stapenhall Farm, Deppers Bridge](#)
Proposed tennis court
No representation

- 3 [Planning ref 2400930/TREE – Montgomery House, Mill Lane](#)
T1 Monterey cypress – Fell
Object – this is one of a very few significant and mature trees in the centre of the village which contributes much to the environment.
N.B This delegated response will be reviewed by the parish council at its meeting on 23 May 2024.