



Notice of Ordinary Meeting of Harbury Parish Council  
Thursday, 25 July 2024 at 7.30pm  
The Farley Room, Harbury Village Hall, CV33 9JE

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned on a light-colored, slightly textured background.

Alison Biddle PSLCC  
Clerk to the Council  
18 July 2024

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## AGENDA

### 1. Apologies

### 2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

### 3. Dispensations

- 1 To receive and consider granting any dispensation requests relating to agenda items.
- 2 To grant dispensation to Cllr Bradley in respect of Harbury Village Hall.

### 4. Minutes

To approve the minutes of the ordinary meeting held on 27 June 2024.

## **5. Co-option**

To consider application for co-option to the parish council.

## **6. Public Participation**

Members of the public may raise any matter relating to items on the agenda.

## **7. Other Organisations**

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 Harbury Village Club & Institute
- 8 SDC & WCC

## **8. Planning**

To consider the following planning matters:

- 1 Delegated Responses – to note as per appendix A.

## **9. Future Energy Project**

- 1 UKSPF Grant - Car Park Extension
  - a) To receive update on grasscrete accessibility solution.
  - b) To report on invoice discrepancy.
- 2 Main Project - to receive update.

## **10. Properties**

- 1 Playing Fields & Car Park
  - a) Perimeter path – to receive update on maintenance work.
- 2 Pineham Farm Allotments
  - a) To receive update on well-being project.
  - b) To further consider rent increase from 30 September 2025.
  - c) To confirm arrangements for judging best kept allotment competition.
- 3 Hall Lane Allotments
  - a) To receive quotes for wall restoration & new access.
  - b) To discuss rents payable.
- 3 Cemetery
  - a) To note monitoring of previously identified unsafe memorials.

## **11. Environment**

- 1 Replacement of stiles at Bridge End Farm – to receive update
- 2 To receive update on removal/replacement of stiles on footpath SM62a/SM62
- 3 Bush Heath Road/Butt Lane traffic – to receive update on extension of 40mph limit.
- 4 To further consider the Hedgehog Highway Project.
- 5 To discuss next phase of tree planting.

**12. Climate Change**

To receive update.

**13. Finance & General Purposes**

- 1 To receive budget report.
- 2 To receive bank reconciliation report for 30 June 2024.
- 3 To adopt new NALC model financial regulations to include amendments as recommended by F&GP group.
- 4 To approve quote for replacement laptop.
- 5 To approve disposal of broken printer and note update to assets register.
- 6 To approve renewal of pitch hire contract with HRI Harbury FC for 2024/25 season.

**14. New Councillor Appointments**

To appoint new councillors to working parties.

**15. The Great Western**

To consider submitting application for listing as an asset of community value.

**16. Accounts for Payment**

To approve the accounts for payment as per appendix B.

**17. Reports & Questions**

To receive reports and questions from members in brief, including items for next agenda.

**18. Exclusion of Public & Press**

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To consider recommendation re clerk's job re-evaluation & salary review.

**19. Date of Next Meeting**

The next ordinary meeting of the parish council will be held at 7.30pm on Thursday, 26 September 2024 at Harbury Village Hall.

## APPENDIX A

### Planning Applications – Delegated Responses 25 July 2024

- 1 [Planning ref 24/01235/FUL - Sharmer Farm Cottage, Fosse Way](#)  
Proposed demolition of existing buildings and construction of office/light industrial buildings (Use Class E(g) (i) and E (g) (iii)), road improvements, reconfigured parking, associated infrastructure, amenity areas and landscaping including a new pond.  
**No representation**
  
- 2 [Planning ref 24/01415/FUL - Hurdiss Cottage, Bush Heath Road](#)  
Extension to the north east at first floor level and a rear single storey extension and replacement porch.  
**No representation**