



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 26 September 2024 at 7.30pm
The Farley Room, Harbury Village Hall, CV33 9JE

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned above a horizontal line.

Alison Biddle PSLCC
Clerk to the Council
19 September 2024

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AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

- 1 To receive and consider granting any dispensation requests relating to agenda items.
- 2 To grant dispensation to Cllr Stockdale in respect of Harbury Village Hall.

4. Minutes

To approve the minutes of the ordinary meeting held on 25 July 2024.

5. Public Participation

Members of the public may raise any matter relating to items on the agenda.

6. Community Grants

- 1 To consider application from Harbury Pre-school.

7. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 Harbury Village Club & Institute
- 8 SDC & WCC

8. Planning

To consider the following planning matters:

- 1 [Planning ref 24/01437/FUL - Clock Cottage, Hurdiss Farm, Bush Heath Road](#)
Extension of Clock Cottage, change of use of existing cart house and change of use and extension of the attached garages/ancillary domestic storage buildings to provide three new dwellings.
- 2 [Planning ref 24/01921/FUL - 4 Vicarage Lane](#)
Erection of 5 dwellings, including revised vehicular access and associated development.
N.B. This is to review the objection submitted under delegated powers on 4 September 2024.
- 3 [Planning ref 23/02336/OUT - Land west of Bull Ring Farm Road](#)
Outline application with all matters reserved, with the exception of access and layout, for up to 5no. self-build/custom-build dwellings.
N.B. This is to review the previous objections submitted by the parish council.
- 4 [Planning ref 24/02367/TPO - Fairview House, 26 Vicarage Lane](#)
T1 – yew – Reduce crown spread from 8 – 6 metres eastern western and southern canopy by up to 1 metre to a height of approx 6 metres to balance crown. Reduce height by approx 0.5 to 1 metre to shape and balance crown (trim approx 8 metres to 7 metres)
- 5 [Case ref FL015 -2973-2024 - Tree Works at Bishop's Hill](#)
To consider commenting on application for Forestry Commission felling licence
N.B. Harbury PC is being consulted as the neighbouring parish
- 6 [Henry's, Bush Heath Lane](#)
To discuss street lighting requirements to comply with planning conditions
- 7 Local Need Housing – to note recent meeting with rural housing enabler
- 8 Delegated Responses – to note as per appendix A.

9. Future Energy Project

- 1 UKSPF Grant - Car Park Extension
 - a) To receive update on grasscrete accessibility solution.
 - b) To discuss invoice discrepancy.
- 2 Main Project - to receive update.

10. Properties

- 1 Playing Fields & Car Park
 - a) Perimeter path – to receive update on maintenance work.
 - b) Bonfire Night 2025 – to discuss arrangements & field damage
 - c) Wedding fireworks – to consider request to hold evening display May 2025
 - d) Ditch clearance – to approve works to improve ditch maintenance & cost
- 2 Pineham Farm Allotments
 - a) To receive update on well-being project.
 - b) To discuss installation of bollards at entrance to access track
 - c) To appoint councillor with special responsibility for allotments
- 3 Hall Lane Allotments
 - a) To discuss quotes for wall restoration & new access.
 - b) To further consider tenancy arrangements.
 - c) To discuss maintenance of paths and vacant plots.
- 4 Cemetery
 - a) To note actions in respect of unsafe memorials.
 - b) To consider revisions to cemetery rules & leaflet
 - c) To review memorial safety policy

11. Environment

- 1 Replacement of stiles at Bridge End Farm – to receive update.
- 2 To receive update on removal/replacement of stiles on footpath SM62a/SM62.
- 3 Bush Heath Road/Butt Lane traffic – to receive update on extension of 40mph limit.
- 4 Tree planting – to receive update and approve quote for The Pound.
- 5 Annual tree inspection – to note contents of report & delegated approval of works.
- 6 Streetlights – to formally approve 2 replacement lanterns High St & Chapel St.

12. Climate Change

To receive update.

13. Finance & General Purposes

- 1 To receive budget report.
- 2 To receive bank reconciliation reports for July and August 2024.
- 3 To review reserves policy.

14. Consultation re Harbury Energy Initiative and Harbury Future Energy merger

To consider response to proposed merger.

15. WALC AGM

To discuss attendance and appoint voting representative.

16. Accounts for Payment

To approve the accounts for payment this month and formally approve accounts paid in August during recess as per appendix B.

17. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

18. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

19. Date of Next Meeting

The next ordinary meeting of the parish council will be held at 7.30pm on Thursday, 24 October 2024 at Harbury Village Hall.

APPENDIX A

Planning Applications – Delegated Responses 26 September 2024

- 1 [Planning ref 24/014550/FUL - Ivy Cottage, Ivy Lane](#)
Raise roof to accommodate insulation, add conservation roof lights, and solar panels. Alter fenestration at rear. Remove high ground levels and overgrowth and remove rear chimney to resolve damp problems. Remove boiler house.
No representation

- 2 [Planning ref 24/01714/FUL - Sheen House, Temple End](#)
Removal of white UPVC windows, replace with Residence 7 timber windows. Remove shutters. Replace drive gates.
No representation

- 3 [Planning ref 24/01997/TREE - Merryfields, Bush Heath Lane](#)
T1 – Laburnum – Fell
No representation

- 4 [Planning ref 24/01323/TREE - Harbury House, Butt Lane](#)
T1 small Sorbus: Remove. -T2 sycamore: Remove rogue branch. -T3 large conifer: Clear stem to 12 feet. (3.5metres) -T4 sycamore: Cut back overhanging branches to clear house. -T5 ash: Remove damaged third stem. -T6 maple: Remove. -T7 cherry: Remove. -T8 oak: Cut back twin-stemmed branch on lefthand side. -T9 and T10 silver birch: Remove. -T11 beam: Remove. -T12 willow: Remove. -T13 cherry: Remove. -T14a cherry: Remove. -T14b cherry: Remove overhanging branch only. -T15a sweet chestnut: Crown lift by 4 metres. -T15b, T16, T19, T21 and T23 maple: Remove. -T17 maple: Reduction leaving one main stem. -T18 maple: Crown thin out. - G1(T20) cherries: Remove. -T22 split-stemmed oak: Remove. -T24 conifer hedge: To face up on sport's lawn side
Objection:
We object to the removal of so many trees at the same time for which no reasons have been given. We understand the applicant is not required to provide any justification, but the scale is alarming; 9 individual trees and a group of cherry trees. Some of these may be large and/or mature specimens which, although not in public view, will still contribute to the ecology and biodiversity of the local environment. We would at the very least like to see a report on the health and viability of these trees and a plan for replacement planting of native species in a location more acceptable to the property owner. Trees are very valuable in our efforts to mitigate climate change, and we would like to see more done to ensure that only essential works are carried out.

- 5 [Planning ref 24/01978/TREE - Saddlers, Chapel Street](#)
T1 Prunus spp. – Fell
No representation

6 [Planning ref 24/02009/TREE - Mill Lodge, Mill Lane](#)

T1 Cotoneaster Cornubia – Fell

No representation

7 [Planning ref 24/02010/TREE - 26 Farm Street](#)

T1 ash – re-pollard to previous pollard points

T2 walnut – reduce to previous pruning points

T3 willow – reduce to previous pruning points

No representation

8 [Planning ref 24/02108/TREE - Old New Inn Green, Farm Street](#)

T1 – purple plum – Reduce crown by approximately 1 – 2 metres all round to control a fungal pathogen.

No comment as this application has been made on behalf of the parish council.

9 [Planning ref 24/02066/FUL - Temple House, Temple End](#)

Careful dismantling and rebuilding of garden potting shed structure.

No representation