



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 24 October 2024 at 7.30pm
The Farley Room, Harbury Village Hall, CV33 9JE

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned on a light-colored, slightly textured background.

Alison Biddle PSLCC
Clerk to the Council
17 October 2024

[2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL](https://www.harbury-pc.gov.uk)
[01926 614646 | clerk@harbury-pc.gov.uk | www.harbury-pc.gov.uk](mailto:clerk@harbury-pc.gov.uk)

AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting any dispensation requests relating to agenda items.

4. Minutes

To approve the minutes of the ordinary meeting held on 26 September 2024.

5. Public Participation

Members of the public may raise any matter relating to items on the agenda.

6. Community Grants

- 1 To consider application from Harbury Pre-school

7. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 Harbury Village Club & Institute
- 8 SDC & WCC

8. Planning

To consider the following planning matters:

- 1 [Planning ref 24/01438/FUL - Hurdiss Farm, Bush Heath Road](#)
Conversion and change of use of existing general purpose store from class B8 to C3 to form two dwellings, with associated works.

9. Future Energy Project

- 1 Car Park Extension – to receive update on accessibility solution
- 2 Main Project - to receive update.

10. Properties

- 1 Playing Fields & Car Park
 - a) Bonfire Night 2025 – to confirm final arrangements.
- 2 Pineham Farm Allotments
 - a) To receive update on well-being project.
 - b) To consider tenants' request for review of proposed rent from 1 October 2025.
- 3 Hall Lane Allotments
 - a) To receive update on wall restoration
 - b) To discuss advertising vacant plots

11. Environment

- 1 To receive update on removal/replacement of stiles on footpath SM62a/SM62.
- 2 To discuss replacement of stiles on footpath SM64
- 3 Bush Heath Road/Butt Lane traffic – to receive update on extension of 40mph limit.
- 4 Tree planting – to receive update on village tree planting

12. Climate Change

To receive update.

13. Finance & General Purposes

- 1 To receive budget report.
- 2 To receive bank reconciliation report for September 2024.
- 3 To consider donation to RBL Poppy Appeal.
- 4 To consider funding cost of flyers for Harbury Local Market.

14. Seasonal Lights

To agree arrangements for this year's seasonal display.

15. Council Policies Review

- 1 To review complaints policy
- 2 To review grievance policy
- 3 To review disciplinary policy

16. Accounts for Payment

To approve the accounts for payment this month as per appendix A.

17. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

18. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972 as follows:

- 1 To confirm appointment of general maintenance person & approve contract

19. Date of Next Meeting

The next ordinary meeting of the parish council will be held at 7.30pm on Thursday, 28 November 2024 at the Tom Hauley Room, All Saints Church, Harbury.