



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 27 February 2025 at 7.30pm
The Farley Room, Harbury Village Hall CV33 9JE

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned on a light-colored, slightly textured background.

Alison Biddle PSLCC
Clerk to the Council
20 February 2025

[2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL](#)
[01926 614646](tel:01926614646) | clerk@harbury-pc.gov.uk | www.harbury-pc.gov.uk

AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting any dispensation requests relating to agenda items.

4. Minutes

To approve the minutes of the ordinary meeting held on 23 January 2025.

5. Casual Vacancy

To formally record casual vacancy following the resignation of Cllr Bradley.

6. Public Participation

Members of the public may raise any matter relating to items on the agenda.

7. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Future Energy
- 7 Harbury Village Club & Institute
- 8 SDC & WCC

8. Planning

To consider the following planning matters:

- 1 [Planning ref 25/00256/FUL & 25/00257/LBC - The Homestead, Crown Street](#)
To remove the current front garden fence that is rotten and unsightly and replace this with a low Hornton stone wall. A footing is to be dug to a suitable depth and filled with concrete. A new stone wall is to be constructed to a height of 300mm at a length of estimate 9.5m. The wall is to be 300mm wide with a planter in the middle. The wall is to be vented at the bottom to stop water logging. The stonework is to be in keeping with the surrounding wall and will be constructed from lime mortar to match the house. There will be no gate only a walkway through the wall. The wall will be in keeping with others on the street. The wall will not be attached to the house, to allow both the wall and the stonework of the house to breathe.
- 2 [Planning ref 25/00187/VARY - Roseleigh, Bush Heath Road](#)
Removal of Condition 1 attached to planning permission SM/62/9/5 dated 06/11/1962, which restricts occupancy of the dwelling to agricultural worker.
- 3 [SWLP Preferred Options Consultation](#)
To further consider council's response to consultation on preferred options in the South Warwickshire Local Plan.
- 4 Appendix A – to note delegated responses

9. Future Energy Project

To receive update

10. Properties

- 1 Hall Lane Allotments – to receive update on wall repairs & new access
- 2 Playing fields – to receive annual play inspection reports

11. Environment

- 1 Footpath SM64 – to approve order for purchase & installation of gates
- 2 Mill Lane – to consider making representation to WCC re current access problems and risk to the environment/public health

12. Climate Change

To receive update.

13. Finance & General Purposes

- 1 To receive monthly budget report.
- 2 To receive bank reconciliation reports for January 2025.
- 3 To review external auditor report for year ended 31 March 2024 and note closure of audit.
- 4 To receive interim audit report for current year and consider effectiveness of internal audit procedures.
- 5 To complete review of fixed assets register and note additions and deletions.
- 6 To review schedule of direct debits and standing orders.
- 7 To update bank mandate to include Cllr Stockdale as a signatory.
- 8 To consider renewal of street lighting maintenance contract

14. Accounts for Payment

To approve the accounts for payment in December 2024 and January 2025 as per appendix B.

15. Calendar 2025/26

To agree date for July PC meeting.

16. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

17. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

18. Date of Next Meeting

The next ordinary meeting of the parish council will be held at 7.30pm on Thursday, 27 March 2025 in Harbury Village Hall.

APPENDIX A

Planning Applications – Delegated Responses 27 February 2025

- 1 [Planning ref 24/03267/VARY - 6 Old Paddock, Bush Heath Lane](#)
Variation of condition 1 of planning permission 22/03478/REM (date of decision: 16/02/2023) to allow for minor amendments to the design of the approved dwelling including reduction of the footprint, moving the garage forward, change in design of windows and doors and extension of the roof. Original description of development: Reserved matters relating to condition 2, details of appearance, landscaping, layout and scale of plot1 and condition 23, Climate Change Checklist of planning application 20/02112/OUT (date of decision 16/11/2021).
No representation

- 2 [Planning ref 24/02880/FUL - Land adjacent to Northfields, Mill Lane](#)
Creation of outdoor riding arena 20m x 60m for private use.
No representation

- 3 [Planning ref 25/00086/LBC - The Homestead, Crown Street](#)
Repointing of the stonework to the front and the right side elevations of the property. This will involve the replacement of cement with lime mortar. The front elevation is to be raked back to a depth of 20mm and repointing in a flush finish using NHL3.5 lime mortar to match the original mortar. The stonework is to be cleaned and any damaged or loose stone is to be repaired or replaced. The coping stones on the parapet wall are to be re-bedded where needed and mechanically fixed. Replacement of the existing wooden fence in front of the house with a small stone wall (30 cm high) that will be pointed with NHL3.5 lime mortar to match the style of the main property. The replacement wall will follow the line of the existing wooden fence on the front of the house.
No representation

- 4 [Planning ref 25/00144/TREE - Western House, Station Road](#)
H1 Lonicera and Forsythia: Remove the Forsythia and the Lonicera hedge section (as shown in red on the site plan at appendix 2) to ground level, as a precautionary measure and treat the stumps to prevent regrowth. G2 plum – Remove to ground level as a precautionary measure and treat the stumps to prevent regrowth. The tree works are proposed to stop the influence of the tree(s) on the soils below foundation level and provide long term stability to Western House.
No representation

- 5 [Planning ref 25/00232/COUQ - Hurdiss Farm, Bush Heath Road](#)
Conversion of cattle building to seven dwellings.
No comment

- 6 [Planning ref 25/00194/TREE - Old Tom's Barn, Hall Lane](#)
T1 apple – Removal. Replace with foxglove tree (no.2)
No representation

7 [Planning ref 24/03289/FUL - Monkton Wylde, 12 Church Street](#)

Alterations to rear elevation of dwelling to enlarge dormer windows. Conversion of existing garage to extend living area and erection of new single garage.

No representation