



**Notice of Ordinary Meeting of Harbury Parish Council**  
**Thursday, 27 March 2025 at 7.30pm**  
**The Farley Room, Harbury Village Hall CV33 9JE**

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle" followed by a small dot.

Alison Biddle PSLCC  
Clerk to the Council  
20 March 2025

[2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL](#)  
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## AGENDA

### 1. Apologies

### 2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

### 3. Dispensations

To receive and consider granting any dispensation requests relating to agenda items.

### 4. Minutes

To approve the minutes of the ordinary meeting held on 27 February 2025.

### 5. Co-option

To fill current casual vacancy by co-option.

## 6. Public Participation

Members of the public may raise any matter relating to items on the agenda.

## 7. Community Grant Application

To consider application from Harbury RFC Minis & Juniors for purchase of event shelters.

## 8. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School
- 3 Southam College
- 4 Harbury Twinning Association
- 5 Harbury Village Hall
- 6 Harbury Future Energy
- 7 SDC & WCC

## 9. Planning

To consider the following planning matters:

- 1 [Planning ref 25/00224/FUL - 41 South Parade](#)  
Proposed demolition of porch and single storey garage to make way for new pitched roof porch and two-storey side and rear extension, along with single storey extension to the rear.
- 2 [Notification ref 25/00577/TEL28 - Cell 75425 Bull Ring Farm, Bull Ring Farm Road](#)  
Installation of 1 no. transmission dish (to be fixed to the existing telecommunications installation).  
N.B. This notification is for information only. Any comments should be addressed to the applicant by 7 April 2025.
- 3 Appendix A – to note delegated responses

## 10. Properties

- 1 Hall Lane Allotments – to receive update on wall repairs & new access
- 2 Cemetery – to consider request for seating

## 11. Environment

- 1 To formally approve new streetlights energy contract from 1 May 2025.
- 2 To consider renewal of streetlights maintenance contract with WCC.
- 3 To consider request for 'Beware Horses' signage in Chesterton Road.

## 12. Climate Change

To receive update.

**13. Finance & General Purposes**

- 1 To receive monthly budget report.
- 2 To receive bank reconciliation reports for February 2025.
- 3 To approve amendment to standing order for F M Farmers from 1 April 2025.
- 4 To review level of fidelity guarantee.
- 5 To confirm arrangements for invoicing new pitch marking contract.

**14. Accounts for Payment**

To approve the accounts for payment as per appendix B.

**15. Policy Review**

To adopt latest version of model publication scheme and associated information guide.

**16. Reports & Questions**

To receive reports and questions from members in brief, including items for next agenda.

**17. Exclusion of Public & Press**

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

**18. Date of Next Meeting**

The next ordinary meeting of the parish council will be held at 7.30pm on Thursday, 24 April 2025 in Harbury Village Hall.

## APPENDIX A

### Planning Applications – Delegated Responses 27 March 2025

- 1 [Planning ref 25/00414/TREE - Juxta Pacem, Temple End](#)  
T1 – Laurel - Fell  
**No representation**